



## **LICENSING AND ENVIRONMENTAL COMMITTEE**

### **A G E N D A**

**Date: Monday, 3rd September 2007**

**Time: 10.30am**

**Venue: The Council Chamber  
Civic Centre, Stourport-On-Severn**

**Please note that CD's of the agenda will be available at the meeting for observers, if required.**

**Please bring your laptop to the meeting as some documents are only available electronically.**

## Licensing and Environmental Committee

### Members of Committee:

**Chairman: Councillor M A Salter**  
**Vice-Chairman: Councillor Mrs P V Hayward**

**Councillor J-P Campion**  
**Councillor G H Eeles**  
**Councillor Mrs J Greener**  
**Councillor Mrs A T Hingley**  
**Councillor M Price**

**Councillor P Dyke**  
**Councillor B T Glass**  
**Councillor P B Harrison**  
**Councillor M B Kelly**  
**Councillor D R Sheppard**

### Information for Members of The Public:-

**Part I** of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

**Delegation** - All items are presumed to be matters which the Committee has delegated powers to determine. In those instances where delegation will not or is unlikely to apply an appropriate indication will be given at the meeting.

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

#### Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

### For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Mrs Stella Fleming , Committee Officer, Civic Centre, Stourport-on-Severn. Telephone : 01562-732739 or email [stella.fleming@wyreforestdc.gov.uk](mailto:stella.fleming@wyreforestdc.gov.uk).

Member	04/06/07	03/09/07	22/10/07	26/11/07	07/01/08	18/02/08	07/04/08			
J-P Campion	✓	-	-	-	-	-	-	-	-	-
P Dyke	✓	-	-	-	-	-	-	-	-	-
G H Eeles	✓	-	-	-	-	-	-	-	-	-
B T Glass	✓	-	-	-	-	-	-	-	-	-
Mrs J Greener	✓	-	-	-	-	-	-	-	-	-
P B Harrison	✓	-	-	-	-	-	-	-	-	-
Mrs A T Hingley	✱	-	-	-	-	-	-	-	-	-
M B Kelly	✓	-	-	-	-	-	-	-	-	-
M Price	✓	-	-	-	-	-	-	-	-	-
D R Sheppard	✓	-	-	-	-	-	-	-	-	-
M A Salter	✓	-	-	-	-	-	-	-	-	-
Mrs P V Hayward	✓	-	-	-	-	-	-	-	-	-

Key: ✓ = Present

✱ = Absent (No Substitute)

✱ = Absent (Substituted)

# **AGENDA**

## **PART 1**

### **Open to the Press and Public**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. APPOINTMENT OF SUBSTITUTE MEMBERS**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

#### **3. DECLARATION OF INTERESTS**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

#### **4. MINUTES**

To confirm as a correct record the Minutes of the meeting held on the 4th June 2007 (Attached).

[Open Minutes 04 06 07](#)

#### **5. APPLICATION FOR THE GRANT OF THREE AMUSEMENT WITH PRIZES MACHINE PERMIT**

To consider a report from the Head of Planning, Health and Environment relating to an application received from Marstons Plc for the grant of three amusement with prizes machines at the Brintons Arms, 75 Bewdley Road, Stourport-On-Severn, Worcs., DY13 8XX. (Attached)

[Amusement with Prize Machines Brintons Arms](#)

#### **6. REVIEW OF HACKNEY CARRIAGE AND PRIVATE HIRE LICENCE CONDITIONS**

To consider a report from the Head of Planning, Health and Environment following consultation on the Department for Transport's (DfT) 'Best Practice Guidance', to consider responses from stakeholders, and to recommend changes to the Hackney Carriage and Private Hire Vehicle Licence Conditions. (Attached)

***The appendices of this report have been circulated electronically only and public inspection copies are available on request. (Please see front cover for contact details.)***

[Review of Hackney Carriage and P H Licence Conditions](#)

[HC-PH Appendix 1](#)

[HC-PH Appendix 2](#)

[HC-PH Appendix 3](#)

[HC-PH Appendix 4](#)

[HC-PH Appendix 5](#)

[HC-PH Appendix 6](#)

[HC-PH Appendix 7](#)

[HC-PH Appendix 8](#)

[HC-PH Appendix 9](#)

[HC-PH Appendix 10](#)

[HC-PH Appendix 11](#)

[HC-PH Appendix 12](#)

[HC-PH Appendix 13](#)

[HC-PH Appendix 14](#)

[HC-PH Appendix 15](#)

[HC-PH Appendix 16](#)

## **7. STATEMENT OF LICENSING POLICY**

To consider a report from the Head of Planning, Health and Environment on the Revised Statement of Licensing Policy in accordance with the Licensing Act 2003 for the Wyre Forest District. (Attached)

*The appendices of this report have been circulated electronically only and public inspection copies are available on request. (Please see front cover for contact details.)*

[Statement of Licensing Policy](#)

[Statement of Licensing Policy Appendix 1](#)

[Statement of Licensing Policy Appendix 2](#)

## **8. REVIEW OF THE PROVISION OF SANITARY FACILITIES**

To consider a report from the Head of Planning, Health and Environment on the proposed updated standards of provision of sanitary accommodation in premises where Wyre Forest District Council has an enforcement role. (Attached)

[Review of Provision of Sanitary Facilities](#)

## **9. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

## **10. EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”

**PART 2**

**Not open to the Press and Public**

11. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.