

**COUNCIL MEETING
WEDNESDAY 27TH FEBRUARY 2008**

**MATTERS WHICH REQUIRE A DECISION BY COUNCIL –
RECOMMENDATIONS FROM THE CABINET 21ST FEBRUARY 2008**

Purpose of Report

To consider recommendations from the Cabinet on matters outside the policy framework or approved budget of the Council.

SUPPORTING INFORMATION

Would Councillors please note that the reports and related documents have not been included in the Council Book as they have already been sent to Members via the Cabinet agenda and copies have been included in the electronic circulation of the Council agenda. Copies of the reports and documents have been posted on the Council's website under the following web link: <http://www.wyreforest.gov.uk/council/meetings/com60.htm#mt6131>. Public inspection copies are available on request. Please see front cover for contact details).

As this agenda has been issued before the Cabinet meets on 21st February 2008, the recommendations, which have been included, are as proposed in the relevant reports to the Cabinet. An update will be given at the Council meeting.

ITEM	RECOMMENDATIONS TO COUNCIL	CABINET MEMBER
<u>1.BENEFITS SERVICE – LOCAL HOUSING ALLOWANCE SAFEGUARD AND DIRECT PAYMENT POLICY</u>	<p>The Cabinet will consider a report from the Head of Financial Services that recommends that the Benefits Service - Local Housing Allowance - Safeguard and Direct Payment Policy - February 2008 be approved.</p> <p>RECOMMENDED TO COUNCIL:</p> <p>The Benefits Service – Local Housing Allowance - Safeguard and Direct Payment Policy – February 2008, attached as Appendix 1 to the report to Cabinet on 21st February 2008, be approved.</p> <p>The report is at Item 7.3 of the Cabinet Agenda of 21st February 2008.</p>	John-Paul Campion

<p><u>2. SCHEME OF DELEGATION TO OFFICERS – AMENDMENT REGARDING THE INSTITUTING OF FORM N322 IN ROUTINE MATTERS FOR THE RECOVERY OF HOUSING BENEFIT OVERPAYMENTS</u></p>	<p>The Cabinet will consider a report from the Head of Financial Services that recommends the delegation of authority to the Benefit Manager to authorise Court documents for the institution of Court proceedings for the recovery of Housing Benefit Overpayments.</p> <p>RECOMMENDED TO COUNCIL:</p> <ol style="list-style-type: none"> 1. Authority be delegated to the Benefit Manager, in addition to the Head of Legal & Democratic Services, to authorise Court documents for the instituting of Court proceedings for the recovery of Housing Benefit overpayments. 2. The Scheme of Delegation to Officers, contained in the Council’s Constitution, be amended accordingly. <p>The report is at Item 7.4 of the Cabinet Agenda of 21st February 2008.</p>	<p>John Campion</p>
<p><u>3. TRAFFIC MANAGEMENT ACT 2004 PART VI</u></p>	<p>The Cabinet will consider a report from the Head of Property and Operational Services that recommends that the Scheme of Delegation be amended in relation to the management and enforcement of traffic regulations under the Traffic Management Act 2004 Part VI.</p> <p>RECOMMENDED TO THE COUNCIL</p> <ol style="list-style-type: none"> 1. The Head of Legal and Democratic Services be authorised to amend and advertise the Wyre Forest District Council (off-Street Parking Places) (Consolidation) Order 2007 to comply with the Traffic Management Act 2004. 2. The Head of Property and Operational Services be given delegated authority to continue to manage and implement the Scheme of Delegation relating to the Decriminalisation of Parking 	<p>Marcus Hart</p>

	<p>Enforcement as approved by the Council and now amended by the requirements of the Traffic Management Act 2004.</p> <p>3. The Head of Human Resources makes necessary amendments to contracts of employment to reflect the change of title from Parking Attendant to Civil Enforcement Officer.</p> <p>4. The Cancellation and Informal Challenge Policy approved by the Council on 19th September 2007, relating to circumstances where a first stage appeal would be allowed under certain mitigating circumstances, be applied to the new legislation.</p> <p>5. The Head of Property and Operational Services, in consultation with the Head of Legal and Democratic Services and the Cabinet Member for Property and Operational Services, be given delegated powers to amend and update the Scheme of Delegation and the Cancellation and Informal Challenge Policy where operational circumstances prove that the Scheme or Policy do not cover matters provided for under the Traffic Management Act 2004.</p> <p>The report is at Item 8.1 of the Cabinet Agenda of 21st February 2008.</p>	
<p><u>4. PROPOSED LOCAL NATURE RESERVE AT MOORHALL MARSH</u></p>	<p>The Cabinet will consider a report from the Head of Community and Partnership Services on the current situation regarding the proposed Local Nature Reserve at Moorhall Marsh.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>Moorhall Marsh be declared a Local Nature Reserve and the Management Plan, as detailed in Appendix C of the report to the Cabinet on 21st February 2008, be endorsed.</p>	<p>Nathan Desmond</p>

	<p>The report is at Item 9.1 of the Cabinet Agenda of 21st February 2008.</p>	
<p><u>5. CORPORATE PLAN FROM 2008</u></p>	<p>The Cabinet will consider a recommendation from the Corporate Service and Performance Scrutiny Committee from its meeting on 18th February 2008 regarding the new Corporate Plan. This relates to the agreement of Corporate Aims and Priorities to summarise the Council’s overall purpose and to provide a focus for Council activity.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>Approval be given to the following Corporate Aims and Priorities for inclusion in the new Corporate Plan:</p> <p><u>1. Corporate Aim</u> A Better Quality of Life</p> <p><u>Priority</u> More Affordable Housing</p> <p><u>2. Corporate Aim</u> A Vibrant Local Economy</p> <p><u>Priority</u> District-wide Regeneration</p> <p><u>3. Corporate Aim</u> A Sustainable Environment</p> <p><u>Priority</u> Reducing waste to landfill and increasing recycling</p> <p><u>4. Corporate Aim</u> A Well Run and Responsive Council</p> <p><u>Priority</u> Improving efficiency and value for money</p>	<p>John Campion</p>
<p><u>6. MIKE OBORSKI “NO BARRIERS” AWARD SCHEME</u></p>	<p>The Cabinet will consider a recommendation from the Corporate Service and Performance Scrutiny Committee from its meeting on 18th February 2008 regarding the formal adoption of the Mike Oborski “No Barriers” Award Scheme.</p>	<p>John Holden</p>

	<p>RECOMMENDED TO THE COUNCIL</p> <p>The following be adopted as set out in Appendices A to D of the briefing paper to the Corporate Service and Performance Scrutiny Committee on 18th February 2008:</p> <ol style="list-style-type: none"> 1. The Mike Oborski “No Barriers” Award Panel Terms of Reference. 2. Award Panel membership . 3. Award Panel guidance document. 4. Nomination / Application Form. 	
<p><u>7. BEWDLEY MUSEUM MANAGEMENT COMMITTEE PROPOSED AMENDMENTS TO CONSTITUTION</u></p>	<p>The Cabinet will consider a report from the Head of Community and Partnership Services regarding proposed amendments to the Bewdley Museum Management Committee’s Constitution and Terms of Reference.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>Approval be given to the amendments to the Bewdley Museum Management Committee Constitution and Terms of Reference outlined in the report to the Cabinet on 21st February 2008.</p> <p>The report is at Item 12 of the Cabinet Agenda of 21st February 2008.</p>	<p>Nathan Desmond</p>