



LICENSING AND ENVIRONMENTAL COMMITTEE

A G E N D A

Date: Monday, 7th April 2008
Time: 10.30am
Venue: The Council Chamber
Civic Centre, Stourport-On-Severn

Please note that CD's of the agenda will be available at the meeting for observers, if required.

Please bring your laptop to the meeting as some documents are only available electronically.

Licensing and Environmental Committee

Members of Committee:

Chairman: Councillor M A Salter
Vice-Chairman: Councillor Mrs P V Hayward

Councillor J-P Champion
Councillor G H Eeles
Councillor Mrs J Greener
Councillor Mrs A T Hingley
Councillor M Price

Councillor P Dyke
Councillor B T Glass
Councillor P B Harrison
Councillor M B Kelly
Councillor D R Sheppard

Information for Members of The Public:-

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

Delegation - All items are presumed to be matters which the Committee has delegated powers to determine. In those instances where delegation will not or is unlikely to apply an appropriate indication will be given at the meeting.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Mrs Stella Fleming , Committee Officer, Civic Centre, Stourport-on-Severn. Telephone : 01562-732739 or email stella.fleming@wyreforestdc.gov.uk.

Member	04/06/ 07	03/09/ 07	22/10/ 07	26/11/ 07	07/01/ 08	07/04/ 08						
J-P Champion	✓	✓	✓	✱	✓	-	-	-	-	-	-	-
P Dyke	✓	✓	✓	✓	✓	-	-	-	-	-	-	-
G H Eeles	✓	✓	✓	✓	✓	-	-	-	-	-	-	-
B T Glass	✓	✓	✕	✓	✕	-	-	-	-	-	-	-
Mrs J Greener	✓	✓	✓	✓	✕	-	-	-	-	-	-	-
P B Harrison	✓	✓	✓	✓	✓	-	-	-	-	-	-	-
Mrs A T Hingley	✱	✓	✓	✓	✕	-	-	-	-	-	-	-
M B Kelly	✓	✓	✓	✓	✓	-	-	-	-	-	-	-
M Price	✓	✓	✓	✓	✓	-	-	-	-	-	-	-
D R Sheppard	✓	✱	✓	✓	✓	-	-	-	-	-	-	-
M A Salter	✓	✓	✓	✓	✓	-	-	-	-	-	-	-
Mrs P V Hayward	✓	✓	✓	✓	✓	-	-	-	-	-	-	-

Key: ✓ = Present ✕ = Absent (No Substitute) ✱ = Absent (Substituted)

AGENDA

PART 1

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

3. DECLARATION OF INTERESTS

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

4. MINUTES

To confirm as a correct record the Minutes of the meeting held on the 7th January 2008 (Attached).

[Minutes 07-01-08](#)

5. ENVIRONMENTAL HEALTH AND LICENSING CUSTOMER SATISFACTION SURVEY

To consider the report of the Head of Planning, Health and Environment giving details of the results of a customer satisfaction survey carried out during January/February 2008. (Attached).

[Environmental Health and Licensing Customer Satisfaction Survey
Lic and Env 7 4 08 - Appendix 1 - Questionnaire](#)

6. ENVIRONMENTAL HEALTH AND LICENSING ENFORCEMENT POLICIES

To consider the report of the Head of Planning, Health and Environment on the Environmental Health and Licensing, and Housing Enforcement Policies to take account of the new "Regulators' Compliance Code" which comes into force in April 2008.

The appendices of this report have been circulated electronically only and public inspection copies are available on request. (Please see front cover for contact details.)

[Lic and Env 7 4 08 Env Health and Lic Enforcement Policies](#)
[Lic Env 7 4 08 APPENDIX 1 Enf policy for Env Health](#)
[Lic and Env 7 4 08 APPENDIX 2 Air control enf policy](#)
[Lic and Env 7 4 08 APPENDIX 3 noise enf policy](#)
[Lic Env APPENDIX 4 Food Safety Enf Prosecution Policy](#)
[Lic and Env 7 4 08 APPENDIX 5 Housing Enf policy](#)
[LIC ENV 7 4 08 Appendix 6 - Health and Safety Enforcement Policy](#)

7. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

8. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”

PART 2

Not open to the Press and Public

9. WYRE FOREST HACKNEY CARRIAGE TRADE – APPLICATION FOR A FARE INCREASE

To consider a report from the Head of Planning, Health and Environment with regard to an application submitted by the Wyre Forest Taxi Drivers Association (WFTDA) on behalf of the Taxi Trade for a Hackney Carriage Fare increase. (Attached)

[Application for Fare Increase](#)

10. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.