## APPENDIX 1

## Sundry and Property Debtor Performance as at 31st March 2008

| Outstanding Debt at $31^{\text {St }}$ Table 1 March 2008 and $31^{\text {st }}$ March 2007 |  |  |  |
| :---: | :---: | :---: | :---: |
| Description | Sundry Debtors £ | Property Debtors £ | Total £ |
| Outstanding debt position as at $31^{\text {st }}$ March 2008 | 732,885 | 103,249 | 836,134 |
| Outstanding debt position as at $31^{\text {st }}$ March 2007 | 572,594 | 142,962 | 715,556 |
| Increase/(Decrease) on previous year | 160,290 | ( 39,713) | 120,577 |
| Percentage Increase/(Decrease) | 27.99\% | (27.77\%) | 16.85\% |

When compared to 2006/07, the total Sundry/Property debt position as at $31^{\text {st }}$ March 2008 has increased. Sundry Debts have increase by 27.99\%; this includes one-off invoices raised at the end of March 2008 for Water Course Management ( $£ 44,000$ ) and the sale of vehicles to the Community Housing Group (£56,009). Rushock Industrial Estate and Lax Lane were sold in 2006/2007; this has contributed to a decrease of Property debts by $27.77 \%$.

| Table 2 <br> Total debts raised in 2007/08 compared with 2006/07 |  |  |  |
| :---: | :---: | :---: | :---: |
| Description | Sundry Debtors | Property Debtors £ | Total <br> £ |
| Total debts raised in 2007/08 | 2,501,649 | 645,544 | 3,147,193 |
| Total debts raised in 2006/07 | 2,181,822 | 799,611 | 2,961,433 |
| Increase/(Decrease) on previous year | 319,827 | $(134,067)$ | 185,760 |
| Percentage Increase/(Decrease) | 14.66\% | (17.20\%) | 6.27\% |
| Number of debts raised in 2007/08 | 3,775 | 730 | 4,505 |
| Number of debts raised in 2006/2007 | 3,771 | 889 | 4,660 |
| Average value of debtor account raised in 2007/08 | £662 | £884 | $£ 699$ |
| Average value of debtor account raised in 2006/07 | $£ 579$ | $£ 899$ | $£ 636$ |

The change in the outstanding Property/Sundry Debts should be considered alongside the following:

- The total Sundry/Property Debt raised in 2007/08 has increased by £185,760 a rise of 6.27\%
- The total Sundry debt raised in 2007/08 was £2.502 million, an increase of $14.66 \%$ over that raised in 2006/2007 of £2.182million.
- The total Property debts raised in 2007/08 was £0.646 million, a decrease of $17.20 \%$ over that raised in 2006/2007 of £0.780 million.
- The number of debtor invoices raised in 2007/08 was 4,505 , compared to 4,660 invoices raised in 2006/07.
- The number of Sundry debts raised in 2007/08 was 3,775 , compared to 3,771 raised in 2006/07.
- The number of Property debts raised in 2007/08 was 730, compared to 889 raised in 2006/07.

| Table 3 |  |  |  |
| :--- | :---: | :---: | ---: |
| Outstanding debt as a percentage of debt raised |  |  |  |

The debts outstanding as at $31^{\text {st }}$ March 2008 of $£ 836,134$ represents $26.57 \%$ of the total debts raised in $2007 / 08$ of $£ 3.147$ million. The comparative figure at $31^{\text {st }}$ March 2007 of $£ 715,556$ represents $24.17 \%$ of the amount of total debt raised in 2006/2007 of $£ 2.961$ million.

Table 4
Debts outstanding for less than 6 months and more than 6 months in 2007/08

|  | Sundry Debtors <br> $£$ |  | Property Debtors <br> $£$ | Total <br> $£$ |  |  |
| :--- | :---: | :---: | ---: | :---: | :---: | :---: |
| Debts outstanding for <br> less than 6 months at <br> $31^{\text {st }}$ March 2008 | 707,173 | $96.5 \%$ | 90,882 | $88 \%$ | 798,055 | $95.5 \%$ |
| Debts outstanding for <br> more than 6 months at <br> $31^{\text {st }}$ March 2008 | 25,712 | $3.5 \%$ | 12,367 | $12 \%$ | 38,079 | $4.5 \%$ |
| Total debts outstanding <br> at 31st | 732,885 | $100 \%$ | 103,249 | $100 \%$ | 836,134 | $100 \%$ |

Table 5
Debts outstanding for less than 6 months and more than 6 months in 2006/07

|  | Sundry Debtors <br> $£$ |  | Property Debtors <br> $£$ | Total <br> $£$ |  |  |
| :--- | :---: | :--- | ---: | :--- | :--- | :--- |
| Description <br> less than 6 months at <br> $31^{\text {st }}$ March 2007 | 554,737 | $96.9 \%$ | 120,769 | $84.5 \%$ | 675,506 | $94.4 \%$ |
| Debts outstanding for <br> more than 6 months at <br> $31^{\text {st }}$ March 2007 | 17,858 | $3.1 \%$ | 22,192 | $15.5 \%$ | 40,050 | $5.6 \%$ |
| Total debts outstanding <br> at $31^{\text {st }}$ March 2007 | 572,595 | $100 \%$ | 142,961 | $100 \%$ | 715,556 | $100 \%$ |

The total debt position at $31^{\text {st }}$ March 2008 is analysed between debt which is less than six months old of $£ 798,055$ being $95.5 \%$ of the total debt and debt which is more than 6 months old of $£ 38,079$ being $4.5 \%$ of total debt. The figures as at $31^{\text {st }}$ March 2007 show a breakdown of total debt less than 6 months old was £675,506, 94.4\% of total debt and total debt more than 6 months old was $£ 40,050,5.6 \%$ of total debt.

Table 6
Number of invoices outstanding for more than 6 months in 2007/08 compared with number of invoices outstanding for more than 6 months in 2006/07

| Description | Sundry <br> Debtors | Property <br> Debtors | Total |
| :--- | ---: | ---: | ---: |
| Number of invoices <br> outstanding for more <br> than 6 months at 31 <br> March 2008 | 127 | 22 | 149 |
| Number of invoices <br> outstanding for more <br> than 6 months at 31 <br> March 2007 | 101 | 41 | 142 |

There are 149 invoices more than 6 months old at $31^{\text {st }}$ March 2008, with a total debt of $£ 38,079$ (at $31^{\text {st }}$ March 2007 there were 142 invoices with a total debt of $£ 40,050$ ) This is a decrease of $£ 1,971$ ( $4.92 \%$ ) (Sundry debts have increased by $£ 7,854$ (43.98\%) and Property debts have decreased by £9,825 (44.27\%).

| Table 7 |  |  |  |
| :--- | :---: | :---: | ---: |
| Average level of debts greater than 6 months old |  |  |  |
| Description | Sundry <br> Debtors | Property <br> Debtors | Total |
| Average level of debts <br> greater than 6 months <br> old in 2008 | $£ 202.45$ | $£ 562.13$ | $£ 255.56$ |
| Average level of debts <br> greater than 6 months <br> old in 2007 | $£ 176.81$ | $£ 541.28$ | $£ 282.04$ |
| Percentage <br> increase/(decrease) in <br> the average value of <br> debt over 6 months old | $14.50 \%$ | $3.85 \%$ | $(9.06) \%$ |

## Table 8

Total value of debts written off in 2007/08 compared with the total value of debts written off in 2006/07

| Description | Sundry <br> Debtors | Property <br> Debtors | Total |
| :--- | ---: | ---: | ---: |
| Total value of debts <br> written off in 2007/08 | $£ 994$ | $£ 394$ | $£ 1,388$ |
| Total number of debts <br> written off in 2007/08 | 4 | 3 | 7 |
| Total value of debts <br> written off in 2006/07 | $£ 5,029$ | $£ 33,561$ | 38,590 |
| Total number of debts <br> written off in 2006/07 | 1 | 24 | 25 |

In 2007/08 year the total of write-offs was $£ 1,388$. Of theses $£ 994$ (4 debts) were Sundry debts and $£ 394$ ( 3 debts) were Property debts. These debts were written off under delegated powers by the Head of Financial Services in accordance with Financial Regulation 9.7. Write-offs are only prepared as a last resort. In 2006/07 year the total of write-offs was $£ 38,590$.

