

**WYRE FOREST DISTRICT COUNCIL**  
**ETHICS AND STANDARDS COMMITTEE**  
**27<sup>th</sup> January 2009**

<b>OPEN</b>	
<b>Responsible Officer</b>	<b>Monitoring Officer</b>
<b>Contact Officer</b>	<b>C S Newlands Ext. 2715</b>
<b>Appendices</b>	<b>Appendix 1 Member Activity Report</b>

**Member Activity Reports**

**1. Purpose of the Report**

To consider the last outstanding report from a Member which has been submitted since the last meeting of the Ethics and Standards Committee.

**2. Recommendation**

The Committee is asked to **DECIDE:**

**That the report be agreed for submission onto the Council's website.**

**3. Background**

- 3.1. At the last meeting of the Ethics and Standards Committee on 8<sup>th</sup> December 2008 it was agreed that the Principal Committee Officer would write to the Member who had not submitted a Member Activity Reports to remind him to do so.

**4. Key Issues**

- 4.1. In April 2006 the Council agreed a recommendation from the Ethics and Standards Committee that Members should produce a Member Activity Report for Annual Council.

**5. Financial Implications**

- 5.1. There are no financial implications as the action can be met through the budget framework.

**6. Legal And Policy Implications**

- 6.1. Council agreed at its meeting on 19<sup>th</sup> April 2006 that Members should produce activity reports and this was echoed in the recommendations received from the Independent Remuneration Panel.

**7. Conclusion**

- 7.1. It is important that Members abide by decisions made at Council and this Committee endorsed the requirement for Members to produce an activity report each year. The Independent Remuneration Panel suggested in its report to the Council that Members should be required to produce an Activity Report as this is a transparent way for the electorate to see what their Ward Member has been doing for their Ward.

**8. Consultees**

- 8.1. Legal Services

**Background Papers**

Reports to the Independent Remuneration Committee 2002/2004 – report to Ethics & Standards Committee 6<sup>th</sup> March 2006 – publicity of Member Activity Reports.

Recommendation to Council 19<sup>th</sup> April 2006 from Ethics & Standards Committee – Publicity of Member Activity Reports.

Publicity of Members Annual Reports – Ethics & Standards Committee 31<sup>st</sup> July 2007.

Member Activity Reports, Ethics and Standards Committee 29<sup>th</sup> July 2008.