

Exempt

Ethics and Standards Committee

Agenda

6.15 pm
Tuesday, 15th December 2009
The Earl Baldwin Suite
Duke House, Clensmore Street, Kidderminster



Ethics and Standards Committee

Members of Committee:

Independent Members:

Rev J A Cox (Chairman)
Mrs C A Noons (Vice-Chairman)
Mr J T Hipkiss
Mr R Reynolds

Town and Parish Members:

Councillor R Hobson
Councillor Miss A Mace
Councillor J Swift

Councillor Mrs R L Akathiotis

Councillor Mrs H E Dyke

Councillor P Dyke

Councillor D R Godwin

Councillor M J Hart

Councillor Mrs S M Hayward

Councillor C D Nicholls

Councillor K J Stokes

Councillor J Thomas

Information for Members of the Public:

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email diana.glendenning@wyreforestdc.gov.uk

Wyre Forest District Council

Ethics and Standards Committee

Tuesday, 15th December 2009

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Appointment of Substitute Members To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Director of Legal & Corporate Services, together with the name of the Councillor for whom he/she is acting.	
3.	Declarations of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	
4.	Minutes To confirm as a correct record the Minutes of the meeting held on the 13th August 2009. Agenda Item No 4 Minutes 13th August 2009	5
5.	Review of Local Determination of Complaints/Progress on the Local Government and Public Involvement in Health Act 2008 To receive a report from the Monitoring Officer that gives feedback on the local determination of complaints following the first meeting of the Council's Assessment Sub-Committee. Agenda Item 5 Review of Local Determination	8
6.	Training Requirements To consider a report from the Monitoring Officer that asks Members of the Committee to review the training requirements for Members and Parish/Town Councillors. Agenda Item 6 Training Requirements	11

7.	<p>Motion From Council – Members’ Expenses Claim Forms</p> <p>To consider a report from the Monitoring Officer that informs Members of a motion that was agreed by Council on 22nd October 2009 regarding Members’ expenses claim forms. Agenda Item 7 Motion from Council</p>	13
8.	<p>Work Programme</p> <p>To consider the Committee’s Work Programme for the current municipal year with regard to the Sustainable Community Strategy Theme, Corporate Plan Aim, Annual Priorities and the Forward Plan. Agenda Item 8 Work Programme</p>	16
9.	<p>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	
10.	<p>Exclusion of the Press and Public</p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act”.</p>	

Part 2

Not open to the Press and Public

11.	<p>Exempt Minutes</p> <p>To confirm as a correct record the Exempt Minutes of the meeting held on 13th August 2009. Agenda Item 11 Exempt Minutes</p>	17
12.	<p>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	