

Ref:	Directorate	Subject	Detail	Officers	Council Minute No
Licensing and Related Matters					
292.4	Planning & Regulatory Services	Amusements with Prizes Prize Bingo	To grant and renew unopposed permits.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
292.5	Planning & Regulatory Services	Amusement with Prizes Machines Determination of Application	To determine applications for two or less Amusement with Prizes Machines on licensed premises.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
292.6	Planning & Regulatory Services	Antique Fairs / Markets	To grant licences with appropriate conditions permitting the setting up of Antique Fairs and other markets which are not in direct competition with the Bewdley and Kidderminster retail markets.	Director of Legal and Corporate Services in consultation with Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
292.7	Planning & Regulatory Services	Betting, Gaming & Lotteries Act 1976 (Registration of Lotteries)	To register applications for betting, gaming and lottery licences, except those which are recommended for refusal.	Director of Planning and Regulatory Services (Registration of Lotteries)	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
292.8	Planning & Regulatory Services	Gambling Act 2005 Premises Licence Fees	To set fees in relation to Premises Licences under the Gambling Act 2005 according to Government Guidelines.	Director of Planning and Regulatory Services in consultation with the relevant Cabinet member	Council 20/05/2009 Minute No. C.20
292.9	Planning & Regulatory Services	Gambling Act 2005 - Premises Licences	To determine applications for Premises Licences under the Gambling Act 2005, where no representations have been received or representations have been withdrawn.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293	Planning & Regulatory Services	Gambling Act 2005 – Variation of Premises Licences	To determine applications for the variation of Premises Licences issued under the Gambling Act 2005, where no representations have been received or representations have been withdrawn.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.1	Planning & Regulatory Services	Gambling Act 2005 – Transfer of Premises Licences	To determine applications for the transfer of Premises Licences issued under the Gambling Act 2005, where no representations have been received or representations have been withdrawn.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.2	Planning & Regulatory Services	Gambling Act 2005 – Provisional Statements	To determine applications for Provisional Statements under the Gambling Act 2005, where no representations have been received or representations have been withdrawn.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
293.3	Planning & Regulatory Services	Gambling Act 2005 – Club Gaming / Club Machine Permits	To determine applications for Club Gaming and Club Machine Permits under the Gambling Act 2005, where no objections have been received or objections have been withdrawn.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.4	Planning & Regulatory Services	Gambling Act 2005 – Applications for Other Permits	To determine applications for other permits under the Gambling Act 2005, including Small Society Lottery Permits.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.5	Planning & Regulatory Services	Gambling Act 2005 – Cancellation of Licensed Premises Gaming Machine Permits	To cancel Licensed Premises Gaming Machine Permits under the Gambling Act 2005 at the request of interested parties.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.6	Planning & Regulatory Services	Gambling Act 2005 – Applications for Temporary Use Notices	To determine applications for Temporary Use Notices under the Gambling Act 2005.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.7	Planning & Regulatory Services	Game Dealers' Licences	To determine applications for the grant and renewal of Game Dealers' Licences.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
293.8	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles - Carriage of Guide, Hearing and Other Assistance Dogs - Exemption Certificates under Section 37 of Disability Discrimination Act 1995	<p>To issue Certificates of Exemption under Section 37 of the Disability Discrimination Act 1995, subject to the production by the applicant of satisfactory medical evidence from a General Practitioner.</p> <p>The Licensing and Environmental Committee determines any application for a Certificate of Exemption where medical evidence to justify exemption is unsatisfactory, or where an application for a Certificate of Exemption may be refused.</p>	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
293.9	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles Exemption Certificates under Section 37 of Disability Discrimination Act 1995	<p>a) To issue Certificates of Exemption, under Section 37 of Disability Discrimination Act 1995 on production by the applicant, of satisfactory medical evidence under Section 57(2) of the Local Government (Miscellaneous Provisions) Act 1976.</p> <p>b) To ensure that Certificates of Exemption run concurrently with taxi drivers' Medical Examination Certificates with both Certificates expiring on the same day.</p> <p>c) The medical evidence of the taxi driver's own GP is acceptable medical evidence.</p> <p>The Licensing and Environmental Committee determines any application for a Certificate of Exemption where medical evidence to justify exemption is unsatisfactory or where an application for a Certificate of Exemption may be refused.</p>	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
294	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Authorised Officers Section 79 of the Local Government (Miscellaneous Provisions) Act 1976	To sign Hackney Carriage and Private Hire Drivers' Licences for the purpose of authentication.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
294.1	Legal & Corporate Services	General Authorisation of officers	To authorise officers for the purposes of Part II of the Local Government (Miscellaneous Provisions) Act 1976.	Director of Legal and Corporate Services Director of Planning and Regulatory Services Licensing Manager	Council 20/05/2009 Minute No. C.20
294.2	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Advertising	To approve applications for the display of exterior advertisements on Hackney Carriages provided that they comply with the licence conditions applying to Hackney Carriage and Private Hire Vehicles, as detailed in the Deregulation Plan 2005/08, with effect from 1st October 2005.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
294.3	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Control	To grant Hackney Carriage Licences, Private Hire Vehicle Licences and Private Hire Vehicle Operators' Licences provided that they comply with the licence conditions applying to Hackney Carriage and Private Hire Vehicles, as detailed in the Deregulation Plan 2005/08, with effect from 1st October 2005.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
294.4	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Drivers' Licences Section 61 of the Local Government (Miscellaneous Provisions) Act 1976	<p>1. To grant drivers' licences where:</p> <p>(a) in accordance with the Council's Deregulation Plan, effective from 1st October 2005, the applicant has less than nine current penalty points on his licence; and</p> <p>(b) the applicant is a fit and proper person to hold such a licence.</p> <p>2. To refuse the grant of a driver's licence if the criteria specified above are not met.</p>	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
294.5	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Inspection Testing Section 68 of the Local Government (Miscellaneous Provisions) Act 197	To inspect and test any Hackney Carriage or Private Hire vehicle or any taximeter fitted to such a vehicle and to take the action permitted under Section 68.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
294.6	Planning & Regulatory Services	Hackney Carriage and Private Hire Vehicles: Police enquiries regarding Applicants	To enquire from the Criminal Records Bureau (CRB) the suitability of applicants for Hackney Carriage/Private Hire Vehicle Drivers' Licences.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
294.7	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Prosecutions	To prosecute for offences under the Hackney Carriage and Private Hire legislation.	Director of Legal and Corporate Services	Council 20/05/2009 Minute No. C.20
294.8	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Standards of Dress and Vehicle Exteriors	To determine the acceptable standards of dress for drivers and the standards for vehicle exteriors.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
294.9	Planning & Regulatory Services	Hackney Carriages and Private Hire Vehicles: Suspension or Revocation of Licences Section 61 of the Local Government (Miscellaneous Provisions) Act 1976	To suspend, revoke or renew current Hackney Carriage and Private Hire Vehicle licences.	Director of Planning and Regulatory Services subject to prior consultation with the relevant Cabinet Member and the Chairman of the Licensing and Environmental Committee where feasible, but to act independently in cases of extreme urgency.	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
295	Planning & Regulatory Services	Liquor Licensing under the Licensing Act 2003	<p>1. To grant/renew applications for:</p> <p>a) personal licences if there is no objection;</p> <p>b) premises licences/ club premises certificates if no relevant representation made.</p> <p>c) provisional statements certificates if no relevant representation made;</p> <p>d) variation of premises licences and club premises certificates if no relevant representation made;</p> <p>e) variation of designated premises supervisor if no police objection;</p> <p>f) removal as designated premises supervisor;</p> <p>g) transfer of premises licence if no police objection;</p> <p>h) Interim Authorities if no police objection</p> <p>2. To determine whether a complaint is irrelevant, frivolous, vexatious etc</p>	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
295.1	Planning & Regulatory Services	Motor Salvage Operators (28.10.2002)	To register the operation of motor salvage in the District.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
295.11	Planning & Regulatory Services	Licensing Administration	<p>All decisions in the administration process be delegated to Licensing Officers in respect of:</p> <ul style="list-style-type: none"> - Change of name and address of someone named in the Premises Licence - Section 33 of the Licensing Act 2003. - Application to change the Designated Premises Supervisor - Section 37 of the Licensing Act 2003. - Application in relation to licence for community premises that authorises the sale of alcohol to disapply the mandatory alcohol sales by a Personal Licence Holder and the need for a Designated Premises Supervisor - Section 25A and 41D of the Licensing Act 2003. - Application for a Minor Variation of Premises Licence; to add a licensable activity e.g. the addition of live or recorded music - Sections 41A to 41C of the Licensing Act 2003. 	Licensing Officers	Council 24/02/10 - Minute No. C.111
295.2	Planning & Regulatory Services	Sex Shops	To determine applications for the renewal of sex establishment licences which comply with the provisions of the Local Government (Miscellaneous Provisions) Act 1982.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
295.3	Planning & Regulatory Services	Street Collections	To determine applications to hold street collections which comply with the Council's Street Collections Policy.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
295.4	Planning & Regulatory Services	Street Trading Grant or Renewal of Consent	Unless valid objections are received, to determine new applications and applications to renew existing applications: Paragraph 7(1) of Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982	Director of Planning and Regulatory Services In consultation with the persons detailed in the "Detail" column	Council 20/05/2009 Minute No. C.20
295.5	Planning & Regulatory Services	Street Trading Revocation of Consents	a) To revoke Street Trading Consents in any cases where the authorised officer considers that consents ought to be revoked. b) To remit, as he or she considers appropriate, the whole or part of any fee paid for the grant or renewal of the consent.	Director of Planning and Regulatory Services in consultation with the relevant Cabinet Member	Council 20/05/2009 Minute No. C.20
295.6	Planning & Regulatory Services	Street Trading (Unlawful) – Authority to Prosecute	Where the evidence available is considered to be sufficient: to commence legal proceedings against persons found to be carrying out unauthorised trading from the public highway pursuant to Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.	Director of Legal and Corporate Services, Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
295.7	Planning & Regulatory Services	Street Collections Unauthorised street collections Section 5 of the Police, Factories Etc. (Miscellaneous Provisions) Act 1916, as amended by the Local Government Act 1972.	Where the evidence available is considered to be sufficient: to commence legal proceedings against persons found to be carrying out unauthorised street collections.	Director of Legal and Corporate Services Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
295.8	Planning & Regulatory Services	Temporary Event Notice	To maintain a register of Temporary Events following notice under Section 100(1) of the Licensing Act 2003.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
295.9	Planning & Regulatory Services	Zoo Licensing Section 19(1) of the Zoo Licensing Act 1981	To institute proceedings in respect of the contravention of the Zoo Licensing Conditions.	Director of Legal and Corporate Services Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
Environmental Health					
296	Planning & Regulatory Services	Closure of Premises	To direct the closure of any premises for regulated public entertainment purposes where he/she considers there to be a serious risk to the safety of those using or likely to be using the premises.	Director of Planning and Regulatory Services	Council 20/05/2009 Minute No. C.20
296.1	Planning & Regulatory Services	Closure of Food Premises/Stalls	<p>a) In order to ensure that action can be taken within the time constraints imposed by the Food Safety Act 1990:</p> <p>to authorise the institution of legal proceedings under the following legislation:-</p> <p>(1) Food Hygiene England Regulations. 2006 (2) Local Government Act 1972 Section 223 (3) Food Safety Act 1990</p> <p>(b) To remove an Emergency or Closing Order, if satisfied that removal is justified in order to enable an application for the removal to be dealt with within the statutory time period of 14 days.</p>	Director of Planning and Regulatory Services, Director of Legal and Corporate Services and, where considered necessary, in consultation with the Chairman and Vice-Chairman of Licensing and Environmental Committee	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
296.25	Planning & Regulatory Services	Environment	Environment Act 1995 Environmental Protection Act 1990 Public Health Acts 1936-61 Control of Pollution Act 1974 Clean Air Act 1993 Noise and Statutory Nuisance Act 1993 Water Industry Act 1991 Air quality control/process authorisation Statutory nuisance control. Control of noise. Smoke nuisance/smoke control areas Control over public and private water supplies Control over litter/flytipping Contaminated land. The Pollution Prevention and Control Act 1999 The Noise Act 1996 The Anti-social Behaviour Act 2003 The Local Government (Miscellaneous Provisions) Act 1976 Public Health Acts 1936 and 1961 Building Act 1984	Director of Planning and Regulatory Services or any duly qualified officer who is authorised in writing	Council 20/05/2009 Minute No. C.20
296.26	Planning & Regulatory Services	Miscellaneous Licensing	Registration of skin piercing. Local Government (Misc. Provisions) Act 1982 Local Government (Misc. Provisions) Act 1972, 1982 and 1976	Director of Planning and Regulatory Services or any duly qualified officer who is authorised in writing	Council 20/05/2009 Minute No. C.20



Ref:	Directorate	Subject	Detail	Officers	Council Minute No
296.27	Planning & Regulatory Services	Miscellaneous Trading	Control of certain retailing on Sundays. Sunday Trading Act 1994	Director of Planning and Regulatory Services or any duly qualified officer who is authorised in writing	Council 20/05/2009 Minute No. C.20
296.28	Planning & Regulatory Services	Pest Control	Control of rats and mice infestations Power to deal with verminous persons/premises Prevention of Damage by Pests Act 1949 Public Health Acts 1936-61	Director of Planning and Regulatory Services or any duly qualified officer who is authorised in writing	Council 20/05/2009 Minute No. C.20
297	Planning & Regulatory Services	Health and Safety at Work Act 1974	To appoint all Environmental Health Officers and any other duly qualified Officer under Section 19 of the Health and Safety at Work Etc. Act 1974, to use the relevant statutory provisions as defined in Section 53 and Sections 20, 21, 22 and 25 of the Act, together with the power to institute legal proceedings under Section 38, 35 and 39.	Director of Planning and Regulatory Services or any duly qualified officer who is authorised in writing	Council 20/05/2009 Minute No. C.20

