

Open

Licensing and Environmental Committee

Agenda

10.30am
Monday, 6th October 2014
Council Chamber
Wyre Forest House
Finepoint Way
Kidderminster



Licensing and Environmental Committee

Members of Committee:

	Chairman: Councillor P B Harrison
	Vice-Chairman: Councillor G C Yarranton
Councillor J Aston	Councillor G W Ballinger
Councillor R Bishop	Councillor A R Clent
Councillor P Dyke	Councillor J A Hart
Councillor P V Hayward	Councillor V Higgs
Councillor J Holden	Councillor M B Kelly
Councillor N Knowles	Councillor M Price
Councillor D R Sheppard	

Information for Members of the Public:

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

Declaration of Interests by Members – interests of members in contracts and other matters

Declarations of Interest are a standard item on every Council and Committee agenda and each Member must provide a full record of their interests in the Public Register.

In addition, alongside the Register of Interest, the Members Code of Conduct ("the Code") requires the Declaration of Interests at meetings. Members have to decide first whether or not they have a disclosable interest in the matter under discussion.

Please see the Members' Code of Conduct as set out in Section 14 of this constitution for full details.

Disclosable Pecuniary Interest (DPI) / Other Disclosable Interest (ODI)

DPI's and ODI's are interests defined in the Code of Conduct that has been adopted by the District.

If you have a DPI (as defined in the Code) in a matter being considered at a meeting of the Council (as defined in the Code), the Council's Standing Orders require you to leave the room where the meeting is held, for the duration of any discussion or voting on that matter.

If you have an ODI (as defined in the Code) you will need to consider whether you need to leave the room during the consideration of the matter.

For further information:

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Louisa Bright, Committee and Member Services Officer, Wyre Forest House, Finepoint Way, Kidderminster, DY11 7WF. Telephone: 01562 732763 or email louisa.bright@wyreforestdc.gov.uk

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If members of the public do not wish to have their image captured they should sit in the Stourport and Bewdley Room where they can still view the meeting.

If any attendee is under the age of 18 the written consent of his or her parent or guardian is required before access to the meeting room is permitted. Persons under 18 are welcome to view the meeting from the Stourport and Bewdley Room.

If you have any queries regarding this, please speak with the Council's Legal Officer at the meeting.

Wyre Forest District Council

Licensing and Environmental Committee

Monday, 6th October 2014

Council Chamber, Wyre Forest House, Finepoint Way, Kidderminster

Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Appointment of Substitute Members To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Solicitor to the Council, together with the name of the Councillor for whom he/she is acting.	
3.	Declarations of Interests by Members In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any Disclosable Pecuniary Interests (DPI's) and / or Other Disclosable Interests (ODI's) in the following agenda items and indicate the action that they will be taking when the item is considered. Please see the Members' Code of Conduct as set out in Section 14 of the Council's Constitution for full details.	
4.	Minutes To confirm as a correct record the Minutes of the meeting held on the 4th August 2014.	6
5.	To consider any other business, details of which have been communicated to the Solicitor to the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	
6.	Exclusion of the Press and Public To consider passing the following resolution: "That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of "exempt information" as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act".	

Part 2

Not open to the Press and Public

7.	Application for the Grant of a Hackney Carriage Private Hire Driver's Licence To receive a report from the Director of Worcestershire Regulatory Services on behalf of Wyre Forest District Council that asks the Committee to consider an application for the grant of a Hackney Carriage / Private Hire Driver's Licence.	-
8.	To consider any other business, details of which have been communicated to the Solicitor to the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	

WYRE FOREST DISTRICT COUNCIL

LICENSING AND ENVIRONMENTAL COMMITTEE

COUNCIL CHAMBER, WYRE FOREST HOUSE, FINEPOINT WAY, KIDDERMINSTER

4TH AUGUST 2014 (10.30AM)

Present:

Councillors P B Harrison (Chairman), G C Yarranton (Vice-Chairman), J Aston, G W Ballinger, R Bishop, A R Clent, P Dyke, J A Hart, P V Hayward, J Holden, M B Kelly, R J Lloyd, M Price and D R Sheppard.

Observers:

Councillors P W Wooldridge and M J Wrench.

LIC.1 Apologies for Absence

Apologies for absence were received from Councillors V Higgs and N Knowles.

LIC.2 Appointment of Substitutes

Councillor R J Lloyd was appointed as a substitute for Councillor N Knowles.

LIC.3 Declaration of Interests

No declarations of interest were made.

LIC.4 Minutes

Decision: The minutes of the meeting held on 14th April 2014 be confirmed as a correct record and signed by the Chairman.

LIC.5 Licensing Act 2003 – Review of Statement of Licensing Policy

The Committee received a report from the Director of Worcestershire Regulatory Services (WRS) on behalf of Wyre Forest District Council which asked Members to consider a draft revised Statement of Licensing Policy and to approve the draft for the purpose of consultation with all Relevant Parties.

The Senior Licensing Practitioner (WRS) led Members through the report and advised that the review of the policy had been undertaken as a result of the large number of changes to the legislation and statutory guidance since the publication of the current policy. The redrafted policy had been based on a Home Office template and it was intended for all of the licensing authorities in Worcestershire to adopt a Statement of Licensing Policy based on this template.

The Committee considered each page of the draft policy in turn. The Senior

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Licensing Practitioner (WRS) highlighted the new sections which had been added to the policy and advised that any typographical errors would be addressed prior to consultation.

The Senior Licensing Practitioner (WRS) advised the Committee that the draft report would be circulated on the basis that the second sentence of paragraph 22.3 relating to the Late Night Levy would be deleted.

The Senior Licensing Practitioner (WRS) confirmed that the Members of the Committee would be consultees and advised the Members to engage with the consultation process if they wished to make amendments to the draft Policy and for them to respond within the consultation period.

Decision: The draft revised Statement of Licensing Policy shown at appendix 2 of the report to the Licensing and Environmental Committee, is approved for the purpose of consultation with all relevant parties.

LIC.6 Any Other Business

Members requested an update on the following items:

- The number of Scrap Metal Dealer licences issued within the district and details of any enforcement initiatives undertaken.
- The number of Hackney Carriage / Private Hire Vehicle licences which fall under the old licensing policy, and the number of renewal applications which have been refused.

Decision: The Senior Licensing Practitioner (WRS) to provide an update for the Committee.

There being no further business, the meeting ended at 11.10am.