

Open

# Appointments and Appeals

## Agenda

6.30pm  
Monday, 13th October 2014  
Council Chamber  
Wyre Forest House  
Finepoint Way  
Kidderminster



## Appointments and Appeals

### Members of Committee:

	<b>Chairman: Councillor M J Hart</b>
	<b>Vice-Chairman: Councillor N J Desmond</b>
<b>Councillor G W Ballinger</b>	<b>Councillor J-P Campion</b>
<b>Councillor M B Kelly</b>	<b>Councillor F M Oborski</b>
<b>Councillor J A Shaw</b>	<b>Councillor P W Wooldridge</b>

### Information for Members of the Public:

**Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.**

**Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.**

### Declaration of Interests by Members – interests of members in contracts and other matters

Declarations of Interest are a standard item on every Council and Committee agenda and each Member must provide a full record of their interests in the Public Register.

In addition, alongside the Register of Interest, the Members Code of Conduct ("the Code") requires the Declaration of Interests at meetings. Members have to decide first whether or not they have a disclosable interest in the matter under discussion.

Please see the Members' Code of Conduct as set out in Section 14 of this constitution for full details.

### Disclosable Pecuniary Interest (DPI) / Other Disclosable Interest (ODI)

DPI's and ODI's are interests defined in the Code of Conduct that has been adopted by the District.

If you have a DPI (as defined in the Code) in a matter being considered at a meeting of the Council (as defined in the Code), the Council's Standing Orders require you to leave the room where the meeting is held, for the duration of any discussion or voting on that matter.

If you have an ODI (as defined in the Code) you will need to consider whether you need to leave the room during the consideration of the matter.

### For further information:

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sue Saunders, Committee and Electoral Services Officer, Wyre Forest House, Finepoint Way, Kidderminster, DY11 7WF. Telephone: 01562 732733 or email [susan.saunders@wyreforestdc.gov.uk](mailto:susan.saunders@wyreforestdc.gov.uk)

Wyre Forest District Council

Appointments and Appeals

Monday, 13th October 2014

Council Chamber, Wyre Forest House, Finepoint Way, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
1.	<b>Apologies for Absence</b>	
2.	<b>Appointment of Substitute Members</b>  To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Solicitor to the Council, together with the name of the Councillor for whom he/she is acting.	
3.	<b>Declarations of Interests by Members</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any Disclosable Pecuniary Interests (DPI's) and / or Other Disclosable Interests (ODI's) in the following agenda items and indicate the action that they will be taking when the item is considered.  Please see the Members' Code of Conduct as set out in Section 14 of the Council's Constitution for full details.	
4.	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 31st July 2014.	5
5.	<b>To consider any other business, details of which have been communicated to the Solicitor to the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
6.	<b>Exclusion of the Press and Public</b>  To consider passing the following resolution:  "That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of "exempt information" as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act".	

Part 2

Not open to the Press and Public

7.	<b>Corporate Leadership Team Review</b>  To receive a report from the Leader of the Council which asks the Committee to consider the review report following the last meeting on 31 <sup>st</sup> July 2014.	-
8.	<b>To consider any other business, details of which have been communicated to the Solicitor to the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	

WYRE FOREST DISTRICT COUNCIL

APPOINTMENTS AND APPEALS

COUNCIL CHAMBER, WYRE FOREST HOUSE, FINEPOINT WAY,  
KIDDERMINSTER

31<sup>ST</sup> JULY 2014 (6.30PM)

**Present:**

Councillors: M J Hart (Chairman), N J Desmond (Vice-Chairman),  
G W Ballinger, J-P Campion, M B Kelly, F M Oborski, J A Shaw and  
P W Wooldridge.

**Observers:**

Councillor H E Dyke and Councillor M J Wrench..

**AA.1 Apologies for Absence**

There were no apologies for absence.

**AA.2 Appointment of Substitutes**

There were no substitutes.

**AA.3 Declarations of Interests by Members**

No declarations of interest were made.

**AA.4 Exclusion of the Press and Public**

**Decision: Under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item of business on the grounds that they involve the likely disclosure of “Exempt Information” as defined in paragraph 1 of part 1 of Schedule 12A to the Act.**

**AA.5 Corporate Leadership Team Review – Terms of Reference**

The Committee considered the terms of reference for the review. Members were informed that Colin Williams of West Midlands Employers would be engaged to conduct the review. Some Members had concerns regarding this and a discussion was held and it was agreed that Colin Williams would be engaged.

Colin Williams informed Members that he wished to hold focus groups to get views from officers and details would be collected anonymously. It was hoped that this would encourage open and honest discussions. He also asked Members if they thought benchmarking should be carried out.

#### **Agenda Item No. 4**

Members held a lengthy debate and agreed that focus groups would be an important part of the process and asked for all different levels of staff to be chosen.

Members perceived that benchmarking was a good idea but as all authorities operated differently, it should only be used for comparison purposes.

The comments from the focus groups would be reported back to the next meeting of the Committee.

**Decision: The terms of reference for the Corporate Leadership Team Review be agreed with the addition of the focus groups and benchmarking.**

The meeting ended at 7.24 pm.