

**Open**

# **Overview & Scrutiny Committee**

## **Agenda**

**6pm**  
**Thursday, 4th October 2018**  
**Council Chamber**  
**Wyre Forest House**  
**Finepoint Way**  
**Kidderminster**



## Overview & Scrutiny Committee

### Members of Committee:

**Chairman: Councillor H E Dyke**  
**Vice-Chairman: Councillor M Rayner**

**Councillor N Harris**  
**Councillor N Knowles**  
**Councillor S Miah**  
**Councillor H S Williams**

**Councillor K Henderson**  
**Councillor D Little**  
**Councillor S J Walker**  
**Councillor S J Williams**

**Would Members please note that, to ensure continuity in scrutiny, substitutes should only be appointed for the Scrutiny Committee in exceptional circumstances.**

### Information for Members of the Public:

**Part I** of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of “Exempt Information” for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

### **Declaration of Interests by Members – interests of members in contracts and other matters**

Declarations of Interest are a standard item on every Council and Committee agenda and each Member must provide a full record of their interests in the Public Register.

In addition, alongside the Register of Interest, the Members Code of Conduct (“the Code”) requires the Declaration of Interests at meetings. Members have to decide first whether or not they have a disclosable interest in the matter under discussion.

Please see the Members’ Code of Conduct as set out in Section 14 of the Council’s constitution for full details.

### **Disclosable Pecuniary Interest (DPI) / Other Disclosable Interest (ODI)**

DPI’s and ODI’s are interests defined in the Code of Conduct that has been adopted by the District.

If you have a DPI (as defined in the Code) in a matter being considered at a meeting of the Council (as defined in the Code), the Council’s Standing Orders require you to leave the room where the meeting is held, for the duration of any discussion or voting on that matter.

If you have an ODI (as defined in the Code) you will need to consider whether you need to leave the room during the consideration of the matter.

### **Co-opted Members**

Scrutiny Committees may wish to appoint Co-Opted Members to sit on their committee in order to add value to the scrutiny process. To appoint a Co-Opted Member, a Committee must first agree to appoint either a specific person or to approach a relevant organisation to request that they put forward a suitable representative (e.g. the local Police Authority). Co-Optees are non voting by default but Committees can decide to appoint voting rights to a Co-Optee. The Co-Option of the Member will last no longer than the remainder of the municipal year.

Scrutiny Committees can at any meeting agree to terminate the Co-Option of a Co-Opted Member with immediate effect. Where an organisation is appointed to put forward a Co-Opted Member, they are able to send a substitute in exceptional circumstances, provided that they notify Democratic Services in advance. Co-Opted Members must sign up to the Members Code of Conduct before attending their first meeting, failure to sign will mean that they are unable to participate. This also applies to substitute Co-Opted Members, who will need to allow sufficient time before a meeting in order to sign the Code of Conduct.

The following will apply:

- i) The total number of voting co-opted members on any Scrutiny Committee will not exceed 25% at any one time.
- ii) The total number of voting Co-opted Members on any Review Panel will not be limited.
- iii) Those Co-opted Members with voting rights will exercise their rights in accordance with the principles of decision making set out in the constitution.

**For Further information:**

**If you have any queries about this Agenda or require any details of background papers, further documents or information, you should contact Margie Plumb, Assistant Committee Services Officer, Wyre Forest House, Finepoint Way, Kidderminster, DY11 7WF. Telephone: 01562 732721 or email [margie.plumb@wyreforestdc.gov.uk](mailto:margie.plumb@wyreforestdc.gov.uk)**

Wyre Forest District Council

Overview & Scrutiny Committee

Thursday, 4th October 2018

Council Chamber, Wyre Forest House, Finepoint Way, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Appointment of Substitute Members</b>  To receive the name of any Councillor who is to act as a substitute, together with the name of the Councillor for whom he/she is acting.	
<b>3.</b>	<b>Declarations of Interests by Members</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any Disclosable Pecuniary Interests (DPI's) and / or Other Disclosable Interests (ODI's) in the following agenda items and indicate the action that they will be taking when the item is considered.  Please see the Members' Code of Conduct as set out in Section 14 of the Council's Constitution for full details.	
<b>4.</b>	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 6th September 2018 and the minutes of the Overview & Scrutiny Sub-Committee meeting held on 5 <sup>th</sup> September 2018.	6
<b>5.</b>	<b>Wyre Forest Health and Wellbeing Plan Update</b>  To consider a report from the Principal Health and Sustainability Officer which provides an update on work to improve health and wellbeing in Wyre Forest and seeks endorsement of the new Wyre Forest Health Action Plan 2018-21. .	13
<b>6.</b>	<b>Climate Change Update</b>  To consider a report from the Principal Health and Sustainability Officer which provides an update on implementation of the Wyre Forest Climate Change Action Plan 2017/18 and seeks endorsement of the updated action plan for 2018/19.	32

<b>7.</b>	<b>Feedback from Cabinet</b>  To note the content of the Cabinet action list, following consideration of the recommendations from its meeting on 19 <sup>th</sup> September 2018.	42
<b>8.</b>	<b>Work Programme</b>  To review the work programme for the current municipal year with regard to the Corporate Plan Priority, Annual Priorities and the Forward Plan.	44
<b>9.</b>	<b>Press Involvement</b>  To consider any future items for scrutiny that might require publicity.	
<b>10.</b>	<b>To consider any other business, details of which have been communicated to the Solicitor of the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
<b>11.</b>	<b>Exclusion of the Press and Public</b>  To consider passing the following resolution:  “That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.	

## Part 2

Not open to the Press and Public

<b>12.</b>	<b>To consider any other business, details of which have been communicated to the Solicitor of the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
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WYRE FOREST DISTRICT COUNCIL

OVERVIEW & SCRUTINY COMMITTEE

COUNCIL CHAMBER, WYRE FOREST HOUSE, FINEPOINT WAY, KIDDERMINSTER

THURSDAY, 6TH SEPTEMBER 2018 (6PM)

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**Present:**

Councillors: H E Dyke (Chairman), M Rayner (Vice-Chairman), J Baker, P Harrison, K Henderson, N Knowles, D Little, F M Oborski MBE, H S Williams and S J Williams.

**Observers**

Councillors: N J Desmond, M J Hart, J A Shaw and J D Smith.

**OS.28 Apologies for Absence**

Apologies for absence were received from Councillors: N Harris, S Miah and S J Walker.

**OS.29 Appointment of Substitutes**

Councillor J Baker was a substitute for Councillor N Harris.  
Councillor P Harrison was a substitute for Councillor S J Walker.  
Councillor F M Oborski MBE was a substitute for Councillor S Miah.

**OS.30 Declarations of Interests by Members**

Councillor MJ Hart declared an other disclosable interest (ODI) in respect of Agenda Item number 8 – Cookley and Caunsall Neighbourhood Plan Area Designation, as he sat on Wolverley and Cookley Parish Council.

**OS.31 Minutes**

**Decision: The minutes of the meeting held on 5th July 2018 be confirmed as a correct record and signed by the Chairman.**

**OS.32 How Are We Doing? Performance Update**

The Committee considered a report from the Business Improvement Officer which updated Members on the performance of the Council for quarter 1 (from 1<sup>st</sup> April to 30<sup>th</sup> June 2018).

The Business Improvement Officer presented the report and appendices which included detailed updates on the performance against the Council's priority of 'Enabling' and the progress of its Capital Projects. Members were advised that as to be expected for quarter 1 there were no overdue actions and as such there was no exception report included on this occasion. There was however, a comprehensive update on the risks in relation to the reported priority.

**Agreed: The progress in performance for quarter 1 be noted.**

**OS.33 Homelessness Strategy Refresh**

The Committee considered a report from the Head of Strategic Growth which set out the new Homelessness Strategy “Worcestershire’s Strategic Direction for Tackling Homelessness 2018-2021” and provided an update on the responses to the strategy consultation.

The Principal Housing Strategy Officer led Members through the report. She advised that the Strategic Direction for Tackling Homelessness has been written to expand on the high level actions within the Housing Partnership Plan and in response to the new duties of the Homelessness Reduction Act which came into force on 3<sup>rd</sup> April 2018.

She added that the Homelessness Strategy had three main priorities which were to prevent homelessness at a much earlier stage by targeting groups that are more vulnerable to becoming homeless and developing complex needs in the future; to provide flexible and comprehensive responses to those in crisis and those with complex needs; and to improve the supply of and access to good quality, affordable and supported housing.

In response to Members questions, the Principal Housing Strategy Officer advised that there were approximately 3000 people on the housing waiting list in Wyre Forest and following the annual count which was undertaken last November, four people were identified as rough sleepers.

Members welcomed the strategy which set out the Council’s plans for the prevention of homelessness and for ensuring that sufficient accommodation and support is or will be available for people who become homeless or who are at risk of becoming homeless.

**Agreed: Recommend to Cabinet that the draft Homelessness Strategy “Worcestershire Strategic Direction for Tackling Homelessness 2018 – 2021” be approved.**

**OS.34 Annual Report on Treasury Management Service and Actual Prudential Indicators 2017-18**

The Committee considered a report from the Corporate Director: Resources which provided a review of the treasury management activities for 2017-18, in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

The Corporate Director: Resources led Members through the report and advised that this was the first of three statutory reports which would be presented to the Committee during the municipal year. She added the Council’s Treasury Management Advisors, Link Asset Services, had provided a comprehensive Member training session on 3<sup>rd</sup> September 2018, which was followed by a detailed scrutiny of the report by the Treasury Management Review Panel.

The Corporate Director: Resources was pleased to report that the treasury management activities for 2017-18 had fully complied with the Council's approved strategy.

The Chairman of the Treasury Management Review Panel, Councillor F M Oborski MBE, encouraged all Members of the Council to attend the training and she thanked the Corporate Director: Resources and her team for the excellent job they do in this service area.

Councillor Knowles said that the training had been very informative and had covered local issues in addition to what was happening globally. He praised the professionalism of the advice given to Members from both the Treasury Management Advisors and the Council Officers.

**Agreed: Recommend to Council to:**

- 1. Approve the actual 2017-18 prudential and treasury indicators in the report.**
- 2. Note the annual treasury management report for 2017-18.**

Councillor M J Hart made his declaration at this point, (6.35pm).

**OS.35**

**Cookley and Caunsall Neighbourhood Plan Area Designation**

The Committee considered a report from the Senior Planning Policy Officer which sought approval for the designation of part of Wolverley and Cookley Parish as a Neighbourhood Area for the purposes of Neighbourhood Development Planning.

The Senior Planning Policy Officer presented the report. She explained that as Wolverley and Cookley Parish Council wished to prepare a Neighbourhood Development Plan for part of the Parish that included Cookley and Caunsall but not Wolverley, an application to the District Council had to be made.

The Senior Planning Policy Officer advised that on receipt of the application, the District Council undertook a six week period of public consultation. Members reviewed the responses received to the public consultation and noted that all respondents supported the proposal.

She added that if the District Council agreed to the designation of the Neighbourhood Area, the Parish Council would begin the preparation of their Neighbourhood Development Plan. Following submission to the District Council, the Plan would need to be published for a statutory six week consultation period, prior to an Examination in public. A local referendum would then be held where a minimum of 50% of those voting must be in favour of its adoption.

**Agreed: Recommend to Cabinet that the Neighbourhood Plan area designation be approved for the purposes of Neighbourhood Development Planning as shown on the map at Appendix 1 of the report.**



**OS.36      Asset Transfer of Spennells Changing Rooms and Adjacent Parcel of Public Open Space**

The Committee received a report from the Community Safety and Partnerships Officer which invited Members to discuss the options for bringing the redundant Spennells Changing Rooms back into community use.

The Community Safety and Partnerships Officer led Members through the report. She advised that the changing rooms located at Heronswood Road Play Area had been closed for over 10 years. She added that the Aggborough and Spennells Ward Members had hoped for a long time that the changing rooms would be redeveloped for community use.

She explained that the 9<sup>th</sup> Kidderminster (Spennells) Scout Group (KD9 Scouts) had expressed an interest in taking over the changing rooms in order to build a new headquarters on the site. Members were advised that since June 2017 the Leader of the Council had held quarterly meetings with Ward Members, representatives from the KD9 Scouts and the Council's Corporate Director: Community Well-being and Environment and the Community Safety and Partnerships Officer to discuss the proposal.

The Committee welcomed and were fully supportive of the proposed transfer. Members agreed that it would not only benefit the KD9 Scouts, but also the wider community as there were currently no community facilities on the Spennells Estate for residents to use.

**Agreed: Recommend to Cabinet to transfer the changing rooms and adjacent parcel of open space to KD9 Scouts.**

**OS.37      Feedback from Cabinet**

**Agreed: The content of the Cabinet decision list following consideration of the recommendations from its meeting on 17<sup>th</sup> July 2018 be noted.**

**OS.38      Work Programme**

The Committee considered the work programme for the current municipal year. The Chairman advised that the scrutiny into the service standards for highways maintenance had commenced, and the review of civil enforcement issues was scheduled for the latter part of the year. Members were asked to submit a scoping form for any items they would like to be considered for further scrutiny.

**Agreed: The work programme be noted.**

**OS.39      Press Involvement**

There were no future items for scrutiny that might require publicity.

**OS.40      Exempt Information**

**Decision: Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during the consideration of**

**the following items of business on the grounds that they involve the likely disclosure of “Exempt Information” as defined in paragraphs 2, 6 and 7 of Part I of Schedule 12A of the Act.**

**OS.41 Depot 2020 Masterplan – Improve and Invest**

The Committee considered the financial envelope for the Depot 2020 – improve and invest project.

The Corporate Director: Community Well-being and Environment led Members in detail through the exempt report. She advised that as with all major capital projects, you cannot be specific about timescales as there may be unforeseen issues which come to light as the project evolves. Members were reminded of the update on the project by way of the Council’s ‘No Surprises Policy’.

Members discussed the current revisions to the business plan following the tender process for the project which would enable thorough due diligence of the submitted tenders prior to an award of contract.

The majority of the Committee agreed that in order for the project to progress, the proposed amendment to the capital programme should be agreed.

**Agreed: Recommend to Cabinet that the proposed amendment to the capital programme as detailed in the exempt report, to accommodate the gross capital costs associated with the overall project in light of the tenders received, which includes an additional amount for risk contingency, be agreed.**

There being no further business, the meeting ended at 7.27pm.

WYRE FOREST DISTRICT COUNCIL

OVERVIEW & SCRUTINY SUB-COMMITTEE

STOURPORT-ON-SEVERN ROOM/BEWDLEY ROOM, WYRE FOREST HOUSE,  
FINEPOINT WAY, KIDDERMINSTER

WEDNESDAY, 5TH SEPTEMBER 2018 (6PM)

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**Present:**

Councillors: H E Dyke (Chairman), J-P Campion, K Henderson, N Knowles and T L Onslow.

**Observers**

There were no members present as observers.

**OSCS.01 Apologies for Absence**

Apologies for absence were received from Councillors: N Harris and S J Walker.

**OSCS.02 Appointment of Substitutes**

Councillor J-P Campion was a substitute for Councillor N Harris.  
Councillor T L Onslow was a substitute for Councillor S J Walker.

**OSCS.03 Declarations of Interests by Members**

No declarations of interest were made.

**OSCS.04 Exempt Information**

**Decision: Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of “Exempt Information” as defined in paragraphs 2, 6 and 7 of Part I of Schedule 12A of the Act.**

**OSCS.05 Investment Proposal**

The Sub-Committee received a confidential report which set out a proposed investment using the Council's Capital Portfolio Fund.

Councillor T L Onslow entered the meeting at this point, (6.06pm).

The Corporate Director: Economic Prosperity & Place presented the report. He gave a comprehensive and thorough explanation of the proposed transaction and the consideration of key matters consistent with the Council's Capital Strategy and the Government Statutory Guidelines for Local Authority Investments, covering the background to the investment opportunity including its location, condition and

#### **Agenda Item No. 4**

valuation, tenancy details, regional and local market context and reasoning supporting the benefits to the Wyre Forest local economy.

Having outlined the justification for the investment he confirmed that the proposal met the Government's recently published Statutory Guidance for Local Authority Investments and advised that the proposal was in line with the Council's adopted Capital Portfolio Fund Strategy.

The Corporate Director: Resources provided additional explanation of the financial implications of the transaction, including proportionality, risk and key variables. 'Down-side' risks were highlighted with further information provided on the exit strategy referenced in the report including review and regular reporting of the factors that could lead to the exit strategy being activated. The importance of the role of the professional advisors in this specialist area was emphasised.

Councillor T L Onslow left the meeting at 7.06pm and returned at 7.08pm.

Members were assured by the independent professional advice taken by Officers in relation to the investment proposal. There was agreement that the property had future development potential and would diversify the Council's investment portfolio.

The proposal was moved and seconded. Upon a show of hands the majority vote was carried.

**Agreed: Recommend to the Cabinet Sub-Committee that the proposed investment should proceed.**

There being no further business, the meeting ended at 7.27pm.



## Overview and Scrutiny Committee

### Briefing Paper

Report of: Jenny Moreton  
Principal Health and Sustainability Officer  
Date: Thursday 4<sup>th</sup> October 2018

### Open

### Wyre Forest Health and Wellbeing Plan Update

#### 1. Summary

- 1.1 This report is to update Members on work to improve health and wellbeing in Wyre Forest and to seek endorsement of the new Wyre Forest Health Action Plan 2018-21

#### 2. Background

- 2.1 The Worcestershire Health and Wellbeing Board oversees local health commissioning and leads on the strategic planning and co-ordination of local health services. The Board developed the Worcestershire Joint Health and Wellbeing Strategy 2016 - 2020, which established priorities for this period, based on the findings of the Joint Strategic Needs Assessment. Public Health is a County Council function and WFDC works closely with the Public Health team ensuring the District Council makes a contribution to improving the health of its residents.
- 2.2 The Wyre Forest Health and Wellbeing Stakeholder Forum (HWSF), includes representatives from a range of organisations and develops and delivers the Health and Wellbeing Plan. Progress on delivery is also reported to the Worcestershire Health Improvement Group, a sub-group of the Health and Wellbeing Board.
- 2.3 Within the District Council, delivery of this work is primarily carried out by the Public Health Practitioner for Wyre Forest and the Health and Sustainability team in Strategic Housing Services.

#### 3. Key Issues

- 3.1 Improving the health and wellbeing of residents in Wyre Forest remains a key area of work. The latest Public Health England profile (2018) for Wyre Forest shows that there are some indicators that are significantly worse than the national or regional average including smoking in pregnancy, breastfeeding rate and dementia diagnosis ( a new indicator for 2018). Whilst indicators for Obese Children and Excess Weight in Adults are currently not significantly different to England

average, local values are still concerning. In Wyre Forest 20% of Year 6 children (10-11 year olds) are obese and 60.3% of adults are carrying excess weight.

- 3.2 The Wyre Forest Health and Wellbeing Plan aims to tackle these issues as well as the Worcestershire Health and Wellbeing Board's current priorities to keep everyone physically active, prevent alcohol harm and maintain good mental health and wellbeing.
- 3.3 Below is an update on some examples of projects undertaken as part the 2017/18 Health Action Plan (shown at Appendix 1):

### **3.3.1 Five Ways to Wellbeing**

Evidence suggests there are five steps we can all take to improve our mental wellbeing. These steps fall under the headings of Connect, Be Active, Keep Learning, Give and Take Notice. The 5 Ways are being promoted locally throughout 2018. In February/March, the campaign encouraged people to 'Connect' with others by taking part in a variety of events and activities. In April/May, many of the opportunities available to help people 'Be Active' were promoted, a series of led walks was arranged and the Leisure Centre held an open weekend whereby people could try out the many activities on offer for free. The remaining themes are being promoted throughout the remainder of the year.

### **3.3.2 Dementia Action**

Dementia Action Week in May saw two successful events take place in Wyre Forest. The Stourport event was combined with the launch of the town's Dementia Action Alliance (DAA). Many people came along, including from local businesses, to support the work of the DAA and to help make Stourport more dementia friendly. The event in Kidderminster town centre also went well and helped raised awareness of dementia and how individuals can be supported to live well with the condition. Dementia Friends training is also available to further raise awareness and to help individuals understand more about the condition. 61 people completed Dementia Friends training in Wyre Forest in 2017/18. Since the beginning of the dementia friends programme (2013), in the DY9, DY10, DY11, DY12, DY13 and DY14 postcodes, there have been 95 dementia friends sessions delivered, 919 dementia friends made, 516 digital friends and 17 people who have converted to being a dementia friends champion.

### **3.3.3 Health Walks**

Four Health Walk Groups in the district (Kidderminster Stride and Stroll, Best Foot Forward, Wyre Forest and Stanmore House Strollers)

between them run 15 walks per week. The Health Walks are led by volunteers with free Walk Leader training available. In 2017/18 there were 734 people registered as walkers with these groups, with 220 of these new walkers within this period.

The Health Walks are co-ordinated and supported by the Worcestershire Health Walks Officer.

### **3.3.4 Social Prescribing**

Social Prescribing enables GPs and other frontline healthcare professionals to refer patients to a social prescriber. The social prescriber helps the patient find out about opportunities to improve their own health and wellbeing and can motivate and support them to achieve their desired change.

Social Prescribing pilot projects began across Worcestershire in March. In Wyre Forest, social prescribing covers all district GP practices and is being run by the Worcestershire Association of Carers. A monthly 'help hub' is held at Kidderminster Medical Centre with various organisations providing information to the public. Individuals are referred to the social prescribers for assistance or support with anything that is non-clinical, for example this may be housing related, experiencing social isolation or financial.

### **3.3.5 Starting Well**

In July 2018, local organisations held a Healthy Family Fun Day at Kidderminster Youth House to promote the Starting Well Service for 0-19 year olds in Worcestershire. The event was well attended with advice and information given on topics such as breastfeeding, weaning, healthy eating, weight management and local sports sessions and activities.

## **Wyre Forest Health Action Plan 2018-21**

- 3.4** The updated Wyre Forest Health Action Plan (Appendix 2) reflects the priorities of the Worcestershire Health and Wellbeing Strategy:
- improving mental health and well-being
  - increasing physical activity
  - reducing the harm caused by alcohol.

It also reflects additional local priorities and the key principles of partnership, empowerment, local action, rigour, involvement, transparency and accountability.

**4. Options**

4.1 The committee may wish to:

- Recommend to Cabinet that the Wyre Forest Health and Wellbeing Strategy and Health Action Plan 2018/21 as attached at Appendix 1 and 2, is approved.
- Put forward alternative or additional proposals to recommend to Cabinet.

**5. Consultation**

5.1 Wyre Forest Health and Wellbeing Stakeholder Forum

**6. Related Decisions**

6.1 Not applicable

**7. Relevant Council Policies/Strategies**

7.1 Worcestershire Health and Wellbeing Strategy

**8. Implications**

8.1 Resources: Projects are funded from within existing resources.

8.2 The action plan requires cross-directorate and partnership working.

**9. Wards affected**

9.1 All

**10. Appendices**

10.1 Appendix 1: Wyre Forest Health and Wellbeing Plan 2017/18 update

10.2 Appendix 2: Wyre Forest Health Action Plan 2018-21

**11. Background Papers**

11.1 Worcestershire Health and Wellbeing Strategy 2016-21

**Officer Contact Details:**

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## Agenda Item No. 5

Name: Rachel Cockayne  
Title: Public Health Practitioner  
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**Appendix 1: 2017/18 progress update on delivery of the Health and Wellbeing Plan**

**Countywide priorities from the Health and Wellbeing Strategy**

**1. Good mental health and wellbeing throughout life**

<b>Project Title</b>	<b>Actions</b>	<b>Measures</b>	<b>Updates for 2017/18</b>
Five Ways to Wellbeing Campaign	Promote the 5 ways to wellbeing throughout 2017 by: Organising a calendar of events, information and messages to be held and distributed which to relate to each of the five themes.	Number of events where 5 ways to wellbeing are promoted	Campaign launched in January, including launch events in Kidderminster and at WFDC sites. The campaign focuses on 5 Ways themes throughout 2018, including 'Connect' in Feb/March, 'Be Active' in April/May and Keep Learning in June/July in place. For details see: <a href="http://www.wyreforestdc.gov.uk/5ways">http://www.wyreforestdc.gov.uk/5ways</a>
Dementia Friendly Communities	<p>Dementia Action Alliance developed and supported</p> <p>Increase the number of Dementia Friends in WF</p> <p>Promote and support dementia events and activities</p>	<p>Number of dementia action alliance (DAA) meetings held and average number in attendance</p> <p>Number of businesses/ organisations signed up to the local DAA</p> <p>Number of dementia friends awareness sessions held and dementia friends attended</p> <p>Number of events supported</p>	<p>Kidderminster DAA meetings being held monthly and approximately 8 – 15 regular attendees from public, private and voluntary sector. Focus is now on getting more community representatives. 32 businesses are signed up to Kidderminster DAA.</p> <p>A launch event for the Stourport DAA was held as part of Dementia Action Week in May 2018 and a Wolverley / Cookley group has been established.</p> <p>61 dementia friends trained in Wyre Forest in 2017/18.</p> <p>Memory walk (Oct 17), GP Practice open morning (Nov 17) DAA events May 22 and 24<sup>th</sup> Stourport and Kidderminster Showcase event (July 2018)</p>

## Agenda Item No. 5 Appendix 1

		Number of Dementia Dwelling Grants awarded	First six months there were 49 assessments and 39 works completed and spent £7.6k. UoW will be doing some evaluation /reporting.
		Number of environmental audits carried out	3
Social Isolation and Loneliness	Update and ensure that activities and services are incorporated in to older person's activity booklet.	Updated older person's activities booklet published, printed and distributed.	Updated in 2018.
To reduce social isolation and loneliness for the most vulnerable residents.	Reconnections: Provide personalised support to people over 50 to reduce their feelings of loneliness and enhance their wellbeing	Number of people supported Reduction in feelings of loneliness at 6 and 18 months.	In 2017/18 89 people were supported with a Reconnections plan in the Wyre Forest.
Digital Inclusion	Work with Wyre Forest digital connector to identify and promote community venues for digital inclusion, and develop provision where necessary	Details of mapped provision Number of sessions/ provision established (as required) Number of people accessing sessions	The Wyre Forest Digital Connector supported the delivery of Digital Inclusion activities and capacity building through the Go On Worcestershire project, which ended in Dec 2017. A programme of courses was delivered to help people develop their online skills and to go online safely.

2. Being active at every age

Project Title	Actions	Measures	Updates
Sports Development / Activities	To promote health and wellbeing of residents in WF through physical activity.	Number of participants in a variety of activities throughout the year	Wide variety of activities provided/ supported/promoted by Sports Development including: Couch 2 5k, Parkrun, Track Walks, Women's Cycling, Man vs Fat Football, a 12 Week Shape Up programme and inclusive sports such as Wheels for All.
Promoting Cycling	<p>Deliver free cycle training for Wyre Forest residents aged 16+.</p> <p>Develop local, family friendly cycle route information.</p>	<p>Number of participants.</p> <p>Information produced/ promoted.</p>	<p>35 participants in the adult cycling training scheme to date.</p> <p>Wyre Forest Cycle Forum worked with the UoW Design department. Students developed design concepts which are now being taken forward for use in creating local route guidance.</p>
Leisure Centre	To promote health and wellbeing of residents in WF through physical activity	Number of visits	By June 2018 the number of visits to Wyre Forest Leisure centre had grown to an average of 46,000 each month.
Big Active Weekend	Promoting the use of local park (s) / nature reserves for mini park runs/ health walks/ Green Gyms	Number of events held / outdoor recreation promoted	Activities held as part of the 5 ways to wellbeing 'Be Active' theme in May. Activities included; WF leisure centre open weekend, foraging, bluebell and woodland walks, park run, cycle training and other sports development opportunities.
Health Walks	<p>Increase the number of health walks on offer in Wyre Forest by:</p> <p>Establishing a health walk from each GP practice and other community facilities</p>	<p>Number of walks established</p> <p>Number of individuals attending each walk</p>	Four Health Walk Groups in the district (Kidderminster Stride and Stroll, Best Foot Forward, Wyre Forest and Stanmore House Strollers) between them run 15 walks per week. The Health Walks are led by volunteers with free Walk Leader

			training available. In 2017/18 there were 734 people registered as walkers with these groups, with 220 of these new walkers within this period.
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### 3. Reducing harm from alcohol at all ages

<b>Project Title</b>	<b>Actions</b>	<b>Measures</b>	<b>Updates</b>
Raising Alcohol Awareness	Supporting national campaigns (Alcohol Awareness Week/ Dry January) to raise awareness around alcohol (and in relevant geographical areas, as appropriate).  Raising awareness through Community Ambassadors (Year 10 students)	Number of events where alcohol awareness raised  Number of awareness activities carried out	Alcohol Awareness stand & units information at Tesco on 14/11/2017.  Promotion at Wyre Forest House staff health fair.  Worked with our CAs in Wolverley CE Secondary School in raising awareness of drugs and alcohol in partnership with the Swanswell Education Team.
Reducing the strength / accessibility to encourage responsible drinking	Produce and circulate a briefing paper to members on licensing committee on local statistics regarding alcohol	Briefing paper produced	Briefing paper being written. Statement of licensing policy is to be renewed/ consulted upon.
Tackling alcohol related anti-social behavior / street drinking	Public Health Practitioner to join the Safer Wyre Forest task group	Number of meetings attended	Links made with Safer Wyre Forest group. PHP/ HWB team member attends when possible..

4. Local Priorities

Project Title	Actions	Measures	Updates
Raising rates of breastfeeding	<p>Promote and support the uptake of Healthy Start vouchers (Focus on low income families, support good nutrition throughout pregnancy and early childhood).</p> <p>Increase number of premises signed up to the Worcestershire Welcomes Breastfeeding scheme</p> <p>Increase the number of breastfeeding peer supporters recruited and trained</p>	<p>Numbers of vouchers used/ vitamins bought.</p> <p>Number of premises recruited to the scheme</p> <p>Number of peer supporters recruited and undertaken the training</p>	<p>Website and posters for healthy start for Worcestershire have been updated and promoted.</p> <p>Awaiting update</p> <p>Awaiting update</p>
Reducing Statutory Homelessness	Working with partners to prevent and relieve homelessness	Number of housing advice & preventions per annum	155 homelessness decisions made in 2017/18 of whom 150 accepted as having a Duty to help. 1100 households were prevented from becoming homeless through measures such as tenancy support, rent bond scheme, mediation, money advice and more.
Tackling fuel poverty	<p>Winter warmth campaign to include training for frontline workers- signs of fuel poverty, health implications, support available and advice at events.</p> <p>Deliver energy efficiency measures for households on a low income/ with long term health conditions.</p> <p>Wyre Forest collective energy switching scheme.</p>	<p>Number of people trained.</p> <p>Number of people advised.</p> <p>Number of households assisted.</p> <p>Number of households switching energy tariffs through the scheme.</p>	<p>Warm and Well stakeholder event held Nov 2017, included updates on Fuel Poverty and support available. 25 attendees.</p> <p>500+ Wyre Forest residents were advised by Act on Energy by phone and in person at events in 2017/18.</p> <p>94 households received heating/insulation measures in 2017/18 through various schemes.</p>

## Agenda Item No. 5 Appendix 1

			258 Wyre Forest households switched suppliers through the Wyre Forest Big Energy Switches in May 2017 and Feb 2018, saving a combined total of £65k per year on their energy bills .
Reducing respiratory illness through raising thermal comfort	To undertake works to properties in areas of poor thermal comfort including Park Street/ Wood Street (Kidderminster) and Rock	Number of properties receiving the measures	73 households received assistance through the scheme in 2017/18. Measures included boiler replacements, insulation and kitchen/ bathroom extraction.
Reducing Smoking in pregnancy	Working with partners to reduce smoking in pregnancy	Number of pregnant smokers referred to stop smoking services	TBC
Reducing overweight & obese adults	Continue to support local groups promoting healthy eating and reducing food miles	Number of groups supported	<p>Second Shape Up programme underway. Health &amp; Care Trust also running a Shape programme for people with mental health issues.</p> <p>Leisure Centre developing a swim for health course.</p> <p>Leisure Centre will also be re-launching the GP referral scheme.</p> <p>Food provision for families in the school holidays – promotion of current availability, including Simply Limitless Make Lunch sessions.</p>
Campaigns/ Provision of information	Local promotion of national/ county public health campaigns, including: National Blood/Organ Donation Mental Health Awareness Week White Ribbon Campaign	<p>Number of campaigns promoted</p> <p>Number of events held</p>	Promoted national blood and organ donation week and mental health day. Various public health apps/ services promoted as part of new year campaigns. White ribbon campaign to start shortly.

## Agenda Item No. 5 Appendix 1

	Ageing Well: Showcase of Services event	Number of exhibitors and people attending the event	Held event in September 2017 and had between 150 – 200 attendees and 25 exhibitor stands.
Worcestershire Works Well	Ensure as many businesses as possible are signed up to Worcestershire Works Well	Number of new sign up's Number of businesses accredited to level 1	Focus is on getting those signed up to be accredited (15 WF businesses signed up and 4 accredited).
New Street Stourport-Support and information	Encourage residents in New Street TA to access health related services and activities to improve their health and wellbeing	Number of households who are supported to improve their health and wellbeing.	Ongoing.



**Health Action Plan 2018 – 2021**

**Countywide priorities from the Health and Wellbeing Strategy**

**1. Good mental health and wellbeing throughout life**

<b>Project Title</b>	<b>Actions</b>	<b>Measures</b>	<b>Updates</b>
Five Ways to Wellbeing Campaign	<p>Continue to promote the 5 ways to wellbeing throughout 2018 and related activities.</p> <p>Promote the use and uptake of volunteering as a means to live well and improve hwb.</p>	<p>Number of events where 5 ways to wellbeing are promoted</p>	<p>Information and a calendar of activities promoted can be found at <a href="http://www.wyreforestdc.gov.uk/5ways">http://www.wyreforestdc.gov.uk/5ways</a></p> <p>Volunteer Fair September 2018</p>
Dementia Friendly Communities	<p>Continue to support the local Dementia Action Alliance.</p> <p>Encourage other local areas (i.e. Bewdley) to work towards being dementia friendly and support with establishing a local DAA where possible.</p> <p>Increase the number of dementia friends in WF and encourage further dementia friends sessions to be offered</p> <p>Promote and support dementia events and activities</p>	<p>Number of businesses/ organisations signed up to the local DAA</p> <p>Number of DAAs established</p> <p>Number of dementia friends awareness sessions held and dementia friends/ dementia champions attended</p> <p>Number of events supported</p> <p>Number of Dementia Dwelling Grants awarded</p>	

Project Title	Actions	Measures	Updates
<p>Social Isolation and Loneliness</p> <p>To reduce social isolation and loneliness for the most vulnerable residents.</p>	<p>Update and maintain older person's activities booklet. Reproduce and distribute as necessary.</p> <p>Reconnections: Provide personalised support to people over 50 to reduce their feelings of loneliness and enhance their wellbeing</p> <p>Explore ideas and issues raised through the listening events held in conjunction with Age UK. Support the development of initiatives that may meet needs identified.</p> <p>Support the development of a Wyre Forest Men in Sheds initiative, to tackle social isolation in older men.</p>	<p>Number of booklets distributed</p> <p>Number of people supported Reduction in feelings of loneliness at 6 and 18 months.</p> <p>Men in Sheds initiative in place. Numbers attending.</p>	
<p>Increasing mental health and wellbeing literacy.</p>	<p>Promote (and host) evidence based mental health and wellbeing training for frontline staff e.g. MHFA</p> <p>Host and promote MECC training for frontline staff and volunteers.</p> <p>Support the Time to Change initiative and the ongoing work (raising awareness) of champions.</p>	<p>Number of courses held Number of participants</p>	

Suicide prevention	Promote the online Zero Suicide Alliance training	Number of training participants	
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## 2. Being active at every age

Project Title	Actions	Measures	Updates
Sports Development / Activities	<p>To promote health and wellbeing of residents in WF through physical activity.</p> <p>Encourage the Sports Partnership's activity finder to be populated by local groups.</p> <p>Junior Parkrun to be established</p>	<p>Number of participants in a variety of activities throughout the year</p> <p>Increased promotion of groups via the activity finder.</p> <p>Number of events/ participants.</p>	
Promoting Cycling	<p>Deliver free cycle training for Wyre Forest residents aged 16+.</p> <p>Develop local, family friendly cycle route information.</p>	<p>Number of participants. Follow up survey results.</p> <p>Information produced/ promoted.</p>	
Leisure Centre	To promote health and wellbeing of residents in WF through physical activity	Number of visits	
Health Walks	<p>Increase the number of health walks on offer in Wyre Forest by:</p> <p>Establishing a health walk from each GP practice and other community facilities</p>	<p>Number of walks established</p> <p>Number of individuals attending each walk</p>	

**3. Reducing harm from alcohol at all ages**

<b>Project Title</b>	<b>Actions</b>	<b>Measures</b>	<b>Updates</b>
Support the multi-disciplinary neighbourhood teams in the WF locality	Attend NT meetings, as appropriate. Provide information and updates on local health and wellbeing services & initiatives that the NT colleagues may be able to signpost individuals to.	Meetings attended. Information provided.	
Raising Alcohol Awareness	Supporting national campaigns (Alcohol Awareness Week/ Dry January) to raise awareness around alcohol (and in relevant geographical areas, as appropriate).  Undertake behavioural insights work relating to alcohol and develop messages/ communication accordingly for target population.  Explore the feasibility of raising awareness of alcohol consumption via a social media campaign.	Number of events where alcohol awareness raised  Insights information gained and materials developed.  Impact via social media (likes, shares, views).	

4. Local Priorities

Project Title	Actions	Measures	Updates
Raising rates of breastfeeding	<p>Work with WCC to promote and support the uptake of Healthy Start vouchers and breastfeeding related support. (Focus on low income families, support good nutrition throughout pregnancy and early childhood).</p> <p>Promote current breastfeeding support groups and breastfeeding support networks</p> <p>Increase number of premises signed up to the Worcestershire Welcomes Breastfeeding scheme</p> <p>Increase the number of breastfeeding peer supporters recruited and trained</p>	<p>Numbers of vouchers used/ vitamins bought.</p> <p>Number of premises recruited to the scheme</p> <p>Number of peer supporters recruited and undertaken the training</p>	
Reducing Statutory Homelessness	Working with partners to prevent and relieve homelessness	Number of housing advice & preventions per annum	
Tackling fuel poverty	<p>Winter warmth campaign to include training for frontline workers- signs of fuel poverty, health implications, support available and advice at events.</p> <p>Deliver energy efficiency measures for households on a low income/ with long term health conditions.</p> <p>Wyre Forest collective energy</p>	<p>Number of people trained.</p> <p>Number of people advised.</p> <p>Number of households assisted.</p> <p>Number of households switching</p>	

	switching scheme.	energy tariffs through the scheme.	
Reducing respiratory illness through raising thermal comfort	To undertake works to properties in areas of poor thermal comfort including Park Street/ Wood Street (Kidderminster) and Rock	Number of properties receiving the measures  Number of households stating an improvement in their health and wellbeing.	Work ongoing
Reducing Smoking in pregnancy	Working with partners to reduce smoking in pregnancy	Number of pregnant smokers referred to stop smoking services	
Reducing overweight & obese adults	Continue to support local groups promoting healthy eating and reducing food miles  Review and explore recommendations cited in the whole systems approach to obesity guidance (due to be published Spring 2019). Consider those that could be piloted locally.	Number of groups supported	
Campaigns/ Provision of information	Local promotion of national/ county public health campaigns, including: National Blood/Organ Donation Mental Health Awareness Week White Ribbon Campaign, Oral Health.	Number of campaigns promoted  Number of events held	

## Agenda Item No. 5 Appendix 2

	Ageing Well: Showcase of Services event	Number of exhibitors and people attending the event	
Worcestershire Works Well	Ensure as many businesses as possible are signed up to Worcestershire Works Well	Number of new sign up's Number of businesses accredited to level 1	Focus on getting those signed up to be accredited (15 business signed up and 4 accredited).
New Street Stourport- Support and information	Encourage residents in New Street TA to access health related services and activities to improve their health and wellbeing	Number of households who are supported to improve their health and wellbeing.	



## Overview and Scrutiny Committee

### Briefing Paper

Report of: Jenny Moreton, Principal Health and Sustainability  
Officer  
Date: Thursday 4<sup>th</sup> October 2018

### Open Report

### Climate Change Update

#### 1. Summary

- 1.1 This report provides an update on implementation of the Wyre Forest Climate Change Action Plan 2017/18 and seeks endorsement of the updated action plan for 2018/19.

#### 2. Background

- 2.1 The Health and Sustainability Team in Housing Services lead the co-ordination and delivery of work to tackle climate change issues in Wyre Forest.
- 2.2 The updated Wyre Forest Climate Change Strategy and 2017/18 action plan were approved by Overview and Scrutiny Committee and Cabinet in September 2017. The strategy was written in alignment with the Worcestershire Climate Change Strategy and aims to deliver the Worcestershire strategy within Wyre Forest.
- 2.3 The strategy focuses on key areas where Wyre Forest District Council and partners can have the most impact in the district, within current resources. It has four key themes:
1. Warmer, healthier homes.
  2. Building a low carbon economy.
  3. Transport and infrastructure.
  4. Healthy and resilient communities.

#### 3. Key Issues

- 3.1 The United Nations Intergovernmental Panel on Climate Change (IPCC) releases an assessment report on the latest climate change science every five years. The latest report considered evidence from many independent scientific analyses and has been endorsed by all UN member States. Scientists are now all but certain that climate change is mostly caused by human action, and that it is already leading to changes in regional weather



patterns, with extreme events such as flooding and heat waves on the increase. The Industrial Revolution led to an increase in greenhouse gas emissions caused by human activity. The Earth's surface has consequently warmed by about 0.8°C since around 1900, with much of this warming occurring in the past 50 years. If the global average temperature rises more than 2°C above pre-industrial levels, significant negative impacts of climate change will be more likely and the cost of managing them will rise sharply. The Paris Agreement, which came into force in 2016 and has so far been ratified by 194 countries, aims to limit the rise in global temperatures to well below 2°C, to pursue efforts to hold it to 1.5°C and to reach net zero emissions in the second half of the century.

- 3.2 The Climate Change Act 2008, legislated by the UK Parliament, commits the UK to reducing emissions by at least 80% by 2050 from 1990 levels. This is to be achieved through a series of legally binding 5-year 'carbon budgets'. The Committee on Climate Change (the CCC) is an independent, statutory body which advises the government on emissions targets and reports progress on reducing greenhouse gas emissions and preparing for climate change. The CCC's latest report shows that since 1990 UK emissions had fallen by 43% by 2017, while GDP had increased by over 60%. This fall was largely due to reduced use of coal and increased use of renewable energy in the power sector. Emissions reductions in this sector alone will not be enough to meet forthcoming carbon budgets. The latest CCC report advises that government needs to provide consistent policy and effective regulation, that there needs to be support for simple, low-cost options and long term investment for low carbon infrastructure.
- 3.3 Councils have a pivotal role in tackling climate change and, through local governance, can ensure climate change policies and programmes protect and help the most vulnerable, particularly the fuel poor. Local authorities are uniquely placed to assess the needs of their areas and local residents and to act as catalysts for change. The Home Energy Conservation Act (HECA) recognises local authorities' ability to use their position to improve the energy efficiency of all residential accommodation in their areas. HECA requires local authorities to produce a series of reports, setting out the energy conservation measures that considered practicable, cost-effective and likely to result in significant improvement in the energy efficiency of residential accommodation in its area. Fuel poverty is an issue for the district; latest statistics show that 5,583 Wyre Forest households (12.5%) are classed as being fuel poor. Living in cold, damp homes can exacerbate health conditions, particularly cardiovascular and respiratory illnesses. Worcestershire has slightly higher than average excess winter deaths, the majority of which tend to be caused by diseases of the cardiovascular system (such as stroke and heart attack) and respiratory illness (e.g. influenza).
- 3.4 Each year, central government releases per capita CO<sub>2</sub> emissions figures for all local authorities. Between 2005 and 2016 (the latest data available) total emissions from housing, industry and transport fell by 34.3% in Wyre Forest and 33% across Worcestershire.

- 3.5 Appendix 1 sets out progress on delivery of the Climate Change Action Plan 2017/18. The case studies below set out examples of some of the work undertaken.

**Case study 1: Heating and insulation.**

We continue to work with other local authorities and agencies such as Act on Energy through the Warmer Worcestershire Network to bring in external funding and deliver energy efficiency schemes. 94 private properties in the district had heating and insulation improvements made through the funded schemes available in 2017/18. This includes schemes funded through Disabled Facilities Grants (for any disabled/ vulnerable person diagnosed with a respiratory illness or on Disability Living Allowance/Personal Independence Allowance) and Home Repairs Assistance loans (as a local land charge on the property) as well as through the Energy Company Obligation (ECO). Going forward, the Warmer Worcestershire Network has successfully bid for funding for a project to deliver first time gas central heating in urban areas and will continue working to channel in further ECO funding in 2018/19.

**Case study 2: Wyre Forest Big Energy Switch**

Many people are not on the best value energy tariff and pay more than they need but are reluctant to switch. Collective energy switching is a way of helping to address this situation and can help people lower their fuel bills. WFDC has so far run two 'Wyre Forest Big Energy Switch' schemes in partnership with specialist switching company ichoosr, who join together schemes like this from across the country, bringing residents together to use group buying power to get an exclusive deal from energy suppliers. 258 Wyre Forest households switched suppliers through the Wyre Forest Big Energy Switches which took place in May 2017 and Feb 2018. These households are estimated to have saved a combined total of £65k per year on their energy bills by switching through the scheme. The next Wyre Forest Big Energy Switch is due to take place in January/February 2019.

**Case study 3: Supporting community activities**

Over the last year, the team ran two Greener Living Shows, organised in conjunction with voluntary groups including Transition Bewdley and Transition Kidderminster. A wide variety of organisations were on hand to offer advice to help people live a healthier and more environmentally friendly lifestyle, with topics ranging from energy saving and electric vehicles to veganism, reducing food waste and single use plastics. These events continue to be popular with more than 500 people attended the 2018 Greener Living Shows.

The Wyre Forest Repair Cafe continues to go from strength to strength, with publicity support from WFDC. A Repair Cafe is a friendly, relaxing and social meeting space where people can take their broken, damaged or torn household items for repair advice, repair or sharpening free of charge. The types of items include electrical appliances, electronic gadgets, furniture, toys, ceramics, jewellery, garments and fabrics, clocks, garden equipment, tools and much more. The sessions are run entirely by volunteers and take place in

Bewdley and Kidderminster each month, with hundreds of items being successfully repaired each year.

- 3.7 An updated Climate Change Action Plan for 2018/19 is provided at Appendix 2.

**4. Options**

- 4.1 The committee may wish to:

- Note the progress on implementation of the Climate Change Action Plan 2017/18 (Appendix 1)
- Recommend to Cabinet that the Climate Change Action Plan 2018/19 (Appendix 2) is approved.
- Put forward alternative or additional proposals to recommend to Cabinet.

**5. Consultation**

- 5.1 Internal and external stakeholders.

**6. Related Decisions**

- 6.1 None

**7. Relevant Council Policies/Strategies**

- 7.1 [Wyre Forest Climate Change Strategy](#)

**8. Implications**

- 8.1 Identified within this report

**9. Equality Impact Needs Assessment**

- 9.1 N/A

**10. Wards affected**

- 10.1 All

**11. Appendices**

- 11.1 Appendix 1 Climate Change Action Plan 2017/18 Progress Update
- 11.2 Appendix 2 Climate Change Action Plan 2018/19

**12. Background Papers**

- 12.1 [Worcestershire Climate Change Strategy](#)

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A Climate for Change- 2017/18 Action Plan Progress

Warmer, Healthier Homes	2017/18 Progress Update
Ongoing promotion and delivery of schemes to install energy efficiency measures.	<p>We work closely with independent energy charity Act on Energy on the promotion and delivery of energy efficiency scheme. This includes Act on Energy's free helpline for residents, advice at various events and signposting to available funding. 500+ Wyre Forest residents were advised by phone and in person at events in 2017/18.</p> <p>73 private sector households in Wyre Forest received assistance for energy efficiency measures in 2017/18 through WFDC's Disabled Facilities Grants, Landlord Assistance Grants and Home Repair Assistance loans. A total of £125k was awarded for a combination of boiler replacements, insulation and kitchen/ bathroom extraction measures through these schemes.</p>
Develop and co-ordinate new energy efficiency schemes utilising external funding (e.g. Energy Company Obligation)	WFDC worked with other Worcestershire partners through the Warmer Worcestershire Network to bring in Energy Company Obligation funding for locally delivered heating and insulation schemes. 21 measures were delivered utilising this funding in 2017/18 and the group continues working to bring in further funding.
Run the Wyre Forest Big Energy Switch collective switching scheme.	258 Wyre Forest households switched suppliers through the Wyre Forest Big Energy Switches which took place in May 2017 and Feb 2018. These households are estimated to have saved a combined total of £65k per year on their energy bills by switching through the scheme. This also generated an income of £1400 in referral fees for WFDC.
Deliver a Winter Warmth campaign in Wyre Forest	Winter Warmth promoted through various channels.
Run a series of energy advice surgeries at various events and locations	Energy advice provided at 20 events in 2017/18.
Fuel poverty/ affordable warmth training for frontline workers / community groups	Winter Warmth networking event included presentations/ information on a range of fuel poverty/ affordable warmth schemes. Training also offered through Act on Energy.
Hold a Winter Warmth networking event for stakeholders	c.25 representatives from a range of organisations attended the Warm and Well event held in November 2017 at Wyre Forest House.
<b>Building a low carbon economy</b>	
Publicise available resource efficiency / low carbon support to local businesses and encourage uptake.	WFDC/ NWEDR help promote the Worcestershire Business Energy Efficiency Programme, run by Worcestershire County Council. In 2017/18, 30 Wyre Forest Businesses have received a free energy efficiency assessment (each worth 12 hours of support). 14 grants were awarded with a value of £126,000

	with over 300 tonnes of greenhouse gases being diverted. The most popular measures funded were LED lighting with sensors, heating, compressors, fast shutting warehouse doors and insulation.
Subject to business case, implement projects to reduce WFDC's CO2 emissions	Investigation of potential use of EV in the vehicle fleet. Participation in county wide bid for funding for a public sector energy efficiency scheme.
<b>Transport and Infrastructure</b>	
Ongoing support to the Wyre Forest Cycle Forum to strive for cycling infrastructure improvements and promote cycling opportunities.	Facilitation of quarterly cycle forum meetings. Activities include: liaison with developers/ county council to encourage the inclusion of appropriate cycling infrastructure in new developments. Forum responses to appropriate consultations, including on the Local Transport Plan 4. Cycle forum also actively promoted cycling at the 2 x Greener Living Shows.
Deliver the Wyre Forest Adult Cycle Training scheme	Ongoing- 35 adults have completed the training since the scheme began.
Work with Cycle Forum to develop local, easy family friendly cycle routes	Cycle Forum members worked with University of Worcester Design students to develop design concepts and are now working with the Forestry Commission and others to develop these.
Planning policy development- e.g. supplementary planning guidance on low carbon and renewable energy	Guidance on low carbon and renewable energy included in the draft Local Plan Review documents.
Further explore opportunities for development of local heat networks	Local heat networks to be considered as part of appropriate development as per guidance in the draft Local Plan Review documents.
Organise/ participate in awareness events for Bewdley Bike Week/ national Bike Week.	Supported/ promoted Bewdley Bike Week in May 2018, which included bike rides and cycle training.
Investigate opportunities for electric vehicle infrastructure/ promotion	Ongoing. Electric vehicles were promoted at the Greener Living events.
<b>Healthy and resilient communities</b>	
Provide appropriate support to local transition groups (e.g. assistance with events and promotions)	Greener Living Shows organised in partnership with Transition Bewdley and Transition Kidderminster. Support in promoting Repair Cafe Wyre Forest, taking place at Kidderminster Youth House and St George's Hall Bewdley each month.
Participate in Growing Worcestershire activity to encourage local food growing.	<a href="#">Growing Worcestershire</a> activity includes development of a Food Links directory and network.
Identify/ promote opportunities to reduce food waste	Supported/ promoted Love Food, Hate Waste and Fareshare locally. The number of community groups receiving surplus food through Fareshare has increased as a result.

Run 'greener living' events in partnership with local transition groups.	Greener Living events were held at Kidderminster Town Hall and St George's Hall in Bewdley in 2018. 500+ people attended these events.
<b>Cross-cutting actions</b>	
Ongoing communications/ awareness on energy/ fuel efficiency etc (websites, newsletters, events, press releases, social media etc).	Ongoing throughout the year.

A Climate for Change- 2017/18 Action Plan Progress

Warmer, Healthier Homes	2017/18 Progress Update
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Run a series of energy advice surgeries at various events and locations	Energy advice provided at 20 events in 2017/18.
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<b>Building a low carbon economy</b>	
Publicise available resource efficiency / low carbon support to local businesses and encourage uptake.	WFDC/ NWEDR help promote the Worcestershire Business Energy Efficiency Programme, run by Worcestershire County Council. In 2017/18, 30 Wyre Forest Businesses have received a free energy efficiency assessment (each worth 12 hours of support). 14 grants were awarded with a value of £126,000



	with over 300 tonnes of greenhouse gases being diverted. The most popular measures funded were LED lighting with sensors, heating, compressors, fast shutting warehouse doors and insulation.
Subject to business case, implement projects to reduce WFDC's CO2 emissions	Investigation of potential use of EV in the vehicle fleet. Participation in county wide bid for funding for a public sector energy efficiency scheme.
<b>Transport and Infrastructure</b>	
Ongoing support to the Wyre Forest Cycle Forum to strive for cycling infrastructure improvements and promote cycling opportunities.	Facilitation of quarterly cycle forum meetings. Activities include: liaison with developers/ county council to encourage the inclusion of appropriate cycling infrastructure in new developments. Forum responses to appropriate consultations, including on the Local Transport Plan 4. Cycle forum also actively promoted cycling at the 2 x Greener Living Shows.
Deliver the Wyre Forest Adult Cycle Training scheme	Ongoing- 35 adults have completed the training since the scheme began.
Work with Cycle Forum to develop local, easy family friendly cycle routes	Cycle Forum members worked with University of Worcester Design students to develop design concepts and are now working with the Forestry Commission and others to develop these.
Planning policy development- e.g. supplementary planning guidance on low carbon and renewable energy	Guidance on low carbon and renewable energy included in the draft Local Plan Review documents.
Further explore opportunities for development of local heat networks	Local heat networks to be considered as part of appropriate development as per guidance in the draft Local Plan Review documents.
Organise/ participate in awareness events for Bewdley Bike Week/ national Bike Week.	Supported/ promoted Bewdley Bike Week in May 2018, which included bike rides and cycle training.
Investigate opportunities for electric vehicle infrastructure/ promotion	Ongoing. Electric vehicles were promoted at the Greener Living events.
<b>Healthy and resilient communities</b>	
Provide appropriate support to local transition groups (e.g. assistance with events and promotions)	Greener Living Shows organised in partnership with Transition Bewdley and Transition Kidderminster. Support in promoting Repair Cafe Wyre Forest, taking place at Kidderminster Youth House and St George's Hall Bewdley each month.
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Run 'greener living' events in partnership with local transition groups.	Greener Living events were held at Kidderminster Town Hall and St George's Hall in Bewdley in 2018. 500+ people attended these events.
<b>Cross-cutting actions</b>	
Ongoing communications/ awareness on energy/ fuel efficiency etc (websites, newsletters, events, press releases, social media etc).	Ongoing throughout the year.

**A Climate for Change- 2018/19 Action Plan**

<b>Warmer, Healthier Homes</b>	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19
Ongoing promotion and delivery of schemes to install energy efficiency measures.												
Develop and co-ordinate new energy efficiency schemes, utilising external funding (e.g. Energy Company Obligation)												
Run the Wyre Forest Big Energy Switch collective switching scheme.												
Deliver a Winter Warmth campaign in Wyre Forest												
Training/ awareness of smart meters to residents/ front line staff												
Run a series of energy advice surgeries at various locations and events.												
Fuel poverty/ affordable warmth training for frontline workers / community groups												
Hold a Winter Warmth networking event for stakeholders												
Finalise and publish the mandatory Home Energy Conservation Act report for WFDC												
<b>Building a low carbon economy</b>	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19
Publicise available resource efficiency / low carbon support to local businesses and encourage uptake.												
Subject to business case, implement projects to reduce WFDC's CO2 emissions												
<b>Transport and Infrastructure</b>	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov	Dec 18	Jan 19	Feb 19	Mar 19
Ongoing support to the Wyre Forest Cycle Forum to strive for cycling infrastructure improvements and promote cycling opportunities.												
Deliver the Wyre Forest Adult Cycle Training scheme												
Work with Cycle Forum to develop local, easy family friendly cycle routes												
Planning policy development- e.g. supplementary planning guidance on low carbon and renewable energy												
Further explore opportunities for development of local heat networks												

## Agenda Item No. 6 Appendix 2

Organise/ participate in awareness events for Bewdley Bike Week/ national Bike Week.													
Investigate opportunities for electric vehicle infrastructure/ promotion													
<b>Healthy and resilient communities</b>	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	
Provide appropriate support to local transition groups (e.g. assistance with events and promotions)													
Identify/ promote opportunities to reduce food waste and encourage local food growing.													
Promote environmental volunteering opportunities at the Wyre Forest Volunteer Fair													
Run 'greener living' events in partnership with local transition groups.													
<b>Cross-cutting actions</b>	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	
Ongoing communications/ awareness on energy/ fuel efficiency etc (websites, newsletters, events, press releases, social media etc).													

**WYRE FOREST DISTRICT COUNCIL**  
**FEEDBACK FROM CABINET MEETING HELD ON**  
**WEDNESDAY 19<sup>TH</sup> SEPTEMBER 2018**

<b>Agenda Item No.</b>	<b>Decision</b>
<b>7.1</b>	<p><b>Worcestershire’s Strategic Direction for Tackling Homelessness</b></p> <p><b>Decision:</b> In line with the recommendations from the Overview and Scrutiny Committee, 6<sup>th</sup> September 2018;</p> <p><b>The new Homelessness Strategy “Worcestershire Strategic Direction for tackling Homelessness 2018 – 2021” be approved.</b></p>
<b>7.3</b>	<p><b>Cookley and Caunsall Neighbourhood Area Designation Application</b></p> <p><b>Decision:</b> In line with the recommendations from the Overview and Scrutiny Committee, 6<sup>th</sup> September 2018;</p> <p><b>Part of Wolverley and Cookley Parish that includes the areas of Cookley and Caunsall as shown on the map in appendix 1 of the report be designated as a Neighbourhood Area.</b></p>
<b>9.1</b>	<p><b>Transfer of Spennells Changing Rooms to 9th Kidderminster (Spennells) Scout Group</b></p> <p><b>Decision:</b> In line with the recommendations from the Overview and Scrutiny Committee, 6<sup>th</sup> September 2018;</p> <p><b>1.1 The Cabinet decided in principle to transfer Spennells Changing Rooms and a parcel of land to the 9<sup>th</sup> Kidderminster (Spennells) Scout Group for nil consideration.</b></p> <p><b>1.2 Delegated authority be given to the Corporate Director for Community Well Being and Environment and the Solicitor to the Council, in consultation with the Leader and Cabinet Member for Operational Services, to advertise the proposed transfer of land as shown on the attached plan as required by section 123 of the Local Government Act 1972; to consider any objections made as a result of the advertisement; and to take the final decision on disposal in the event of objections.</b></p>

**EXEMPT  
12.1**

**Amendment to Capital Programme**

**Decision:** In line with the recommendations from the Overview and Scrutiny Committee, 6<sup>th</sup> September 2018;

**Recommend to Council that:**

- 1.1 The Capital Programme be amended to accommodate the gross additional estimated costs associated with the overall project in light of tenders received;**
- 1.2 The amendment is that the gross capital cost of the project be increased as set out in para 4.4 of the exempt Cabinet report.**

**2018-2019 Work Programme**

**June 2018**

“How are we doing?” Q4 update (Housing and Planning)  
Wyre Forest District Local Plan Review: Revised Local Development Scheme (Project Plan 2018-2020)  
Recommendations from the PACT Review Panel  
Tracking Recommendations 2017/2018

**July 2018**

The Environmental Offences (Fixed Penalties) (England) Regulations 2017  
Affordable Housing Review Panel – Conclusions and Recommendations  
Domestic Abuse Pledge “Make a Stand”  
Lion Fields Future Phases Development  
South Kidderminster Enterprise Park: Revised Local Development Order, August 2018  
Council Tax Reduction Scheme Review 2019/20  
Acquisition of Land in Market Street, Kidderminster (Appendix 2 EXEMPT)  
Nominations for the Treasury Management Review Panel  
EXEMPT Industrial Unit Investment Business Case

**September 2018**

“How are we doing?” Performance update  
Homelessness Strategy Refresh  
Annual Report on Treasury Management Service and Actual Prudential Indicators 2017-18  
Cookley and Caunsall Neighbourhood Plan Area Designation  
Asset Transfer of Spennells Changing Rooms and Adjacent Parcel of Public Open Space  
EXEMPT Depot 2020 Masterplan – Improve and Invest

**October 2018**

**4<sup>th</sup>**

Climate Change Action Plan Update  
Health and Wellbeing Action Plan Update

**25<sup>th</sup>**

Local Plan Pre Submission Consultation

**November 2018**

“How are we doing?” Performance update  
Treasury Management Mid Year Report  
Council Tax Reduction Scheme Review 2019/20  
Electric Vehicle Charging Points  
Housing Assistance Policy  
Home Improvement Agency Service Re-procurement

**December 2018**

Future catering arrangements at Wyre Forest House  
Lion Fields Parcel 4 - Delivery Options

**February 2019**

“How are we doing?” Performance update

Treasury Management Report for 2019/20

Annual Review of the North Worcestershire Community Safety Partnership 2018/19

**Review Panels**

June – July 2018: Review of service standards for highways maintenance inc grass cutting / weed control

September – November 2018: Review of civil enforcement issues - PSPO

October – December 2018: Review of civil enforcement issues - Parking