

Open

# Licensing and Environmental Committee

## Agenda

10.30am  
Monday, 4th February 2019  
Council Chamber  
Wyre Forest House  
Finepoint Way  
Kidderminster



## Licensing and Environmental Committee

### Members of Committee:

**Chairman: Councillor J Baker**  
**Vice-Chairman: Councillor P Harrison**

**Councillor M Cheeseman**  
**Councillor I Hardiman**  
**Councillor K Henderson**  
**Councillor F M Oborski MBE**  
**Councillor J D Smith**

**Councillor P Dyke**  
**Councillor J A Hart**  
**Councillor V Higgs**  
**Councillor M Rayner**  
**Councillor S J Williams**

### Information for Members of the Public:

**Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.**

**Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.**

### Declaration of Interests by Members – interests of members in contracts and other matters

Declarations of Interest are a standard item on every Council and Committee agenda and each Member must provide a full record of their interests in the Public Register.

In addition, alongside the Register of Interest, the Members Code of Conduct ("the Code") requires the Declaration of Interests at meetings. Members have to decide first whether or not they have a disclosable interest in the matter under discussion.

Please see the Members' Code of Conduct as set out in Section 14 of this constitution for full details.

### Disclosable Pecuniary Interest (DPI) / Other Disclosable Interest (ODI)

DPI's and ODI's are interests defined in the Code of Conduct that has been adopted by the District.

If you have a DPI (as defined in the Code) in a matter being considered at a meeting of the Council (as defined in the Code), the Council's Standing Orders require you to leave the room where the meeting is held, for the duration of any discussion or voting on that matter.

If you have an ODI (as defined in the Code) you will need to consider whether you need to leave the room during the consideration of the matter.

### For further information:

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sian Burford, Assistant Committee Services Officer, Wyre Forest House, Finepoint Way, Kidderminster, DY11 7WF. Telephone: 01562 732766 or email [sian.burford@wyreforestdc.gov.uk](mailto:sian.burford@wyreforestdc.gov.uk)

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At the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

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If any attendee is under the age of 18 the written consent of his or her parent or guardian is required before access to the meeting room is permitted. Persons under 18 are welcome to view the meeting from the Stourport and Bewdley Room.

**If you have any queries regarding this, please speak with the Council's Legal Officer at the meeting.**

\*Unless there are no items in the open session

Wyre Forest District Council

Licensing and Environmental Committee

Monday, 4th February 2019

Council Chamber, Wyre Forest House, Finepoint Way, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
1.	<b>Apologies for Absence</b>	
2.	<b>Appointment of Substitute Members</b>  To receive the name of any Councillor who is to act as a substitute, together with the name of the Councillor for whom he/she is acting.	
3.	<b>Declarations of Interests by Members</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any Disclosable Pecuniary Interests (DPI's) and / or Other Disclosable Interests (ODI's) in the following agenda items and indicate the action that they will be taking when the item is considered.  Please see the Members' Code of Conduct as set out in Section 14 of the Council's Constitution for full details.	
4.	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 3rd December 2018.	6
5.	<b>Review of Fees and Charges for the Council's Licensing and Regulatory Services Function 2019/20</b>  To inform Members of the recent review of the Council's Licensing and Regulatory Services Function fees and charges and the proposal to increase the fees and charges for the financial year 2019/20.	10
6.	<b>To consider any other business, details of which have been communicated to the Solicitor to the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	

7.	<p><b>Exclusion of the Press and Public</b></p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act”.</p>	
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Part 2

Not open to the Press and Public

8.	<p><b>Application for the Grant of a Hackney Carriage/Private Hire Driver’s Licence</b></p> <p>To receive a report from the Corporate Director: Economic Prosperity and Place which asks the Committee to consider an application for the grant of a Hackney Carriage/Private Hire Driver’s Licence.</p>	-
9.	<p><b>Application for the Grant of a Hackney Carriage/Private Hire Driver’s Licence</b></p> <p>To receive a report from the Corporate Director: Economic Prosperity and Place which asks the Committee to consider an application for the grant of a Hackney Carriage/Private Hire Driver’s Licence.</p>	-
10.	<p><b>To consider any other business, details of which have been communicated to the Solicitor to the Council before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	

**WYRE FOREST DISTRICT COUNCIL**

**LICENSING AND ENVIRONMENTAL COMMITTEE**

**COUNCIL CHAMBER, WYRE FOREST HOUSE, FINEPOINT WAY, KIDDERMINSTER**

**3rd DECEMBER 2018 (10.30AM)**

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**Present:**

Councillors: J Baker (Chairman), P Harrison (Vice-Chairman), M Cheeseman, P Dyke, I Hardiman, J A Hart, K Henderson, V Higgs, N Martin, F M Oborski MBE, J D Smith and S J Williams.

**Observers:**

There were no members present as observers.

**LIC.25 Apologies for Absence**

Apologies for absence were received from Councillor M Rayner.

**LIC.26 Appointment of Substitutes**

Councillor N Martin was a substitute for Councillor M Rayner.

**LIC.27 Declaration of Interests**

No declarations of interest were made.

**LIC.28 Minutes**

**Decision: The minutes of the meeting held on 1st October 2018 be confirmed as a correct record and signed by the Chairman.**

The meeting was adjourned at 10:31am and resumed at 11:05am.

The Solicitor to the Council made a statement on the Chairman's behalf reiterating that Members came to the meeting with an open mind and after conferring with the Assistant Committee Services Officer, who remained in the Council Chamber during the adjournment, confirmed that no conversations were had between Members and members of the public present during the time the meeting was adjourned.

**LIC.29 Review of Street Amenity Permissions The Arches, Bewdley**

The Committee received a report from the Head of Worcestershire Regulatory Services (WRS) on behalf of Wyre Forest District Council to review the Street Amenity Permissions for The Arches, 1 Severn Side South, Bewdley, Worcestershire, DY12 2DX following a number of complaints received by the Council.

The Senior Practitioner - Licensing reminded the Committee that as part of the enforcement policy for Worcestershire Regulatory Services, who administer the licensing function on behalf of Wyre Forest District Council, any matters in relation to licences are referred back to the Licensing & Environmental Committee as they are the decision making body. He then led Members through the report and explained the documents circulated with it. He explained the history of the Street Amenity Permissions being issued to The Arches and summarised the complaints that had been received. The Senior Practitioner - Licensing informed Members that the benches on the footpath immediately outside the premises were not to be considered as part of this meeting.

Mr Preece, the premises licence holder, was made aware of these concerns and a site visit took place. He was informed the issue would be brought back to the Licensing and Environmental Committee. His response was included at appendix 8 of the report and Mr Preece and his legal representative were present at the Committee.

The Committee were now obliged to review the street amenity permissions granted in accordance with the Highways Act and also the Councils Public Realm Streets scene Control of Street Furniture Policy. The Senior Practitioner – Licensing informed Members that following a review by Officers the matters in question were Sections 13, 17, 19, 24, 29 and 35. Officers have also reviewed the conditions of the licence and the following matters are in question: Conditions 1, 4, 6, 10 and 16.

The Senior Practitioner - Licensing reminded Members that in making their decision they must have regard for the Councils Policy for Control of Street Furniture and have regard to the representations they hear and summarised the terms of the Policy. Any approval outside of the Policy must be approved by Worcestershire County Council.

The Senior Practitioner - Licensing summarised the decision options available to Members and concluded the information.

Members asked questions on the objections provided by Worcestershire County Council Highways department and the Senior Practitioner - Licensing confirmed to Members that these objections would have been taken into account had they been received prior to the permissions being granted.

Mr Preece's legal representative asked the Senior Practitioner - Licensing to clarify 3 points from the report he had delivered. The Senior Practitioner - Licensing confirmed that the Worcestershire Regulatory Enforcement Policy (point 8.12) stated which issues were referred back to the Licensing and Environmental Committee and a copy had been given to Mr Preece's legal representative before the start of the meeting. He also confirmed that under the Conditions of Licence, condition 22 of the Enforcement Policy covered the obligation of the Licensing and Environmental Committee to review premises licences rather than Officer delegation.

The legal representative made a preliminary legal application about the legality of the Licensing Committee to deal with the matter and suggested that Mr Preece should have received a 'notice after breach' instead of the matter

coming before the Committee and made a legal submission to ask that the Committee be adjourned and the matter dealt with under a notice after breach.

Councillor V Higgs left the meeting at this point (11:42am). Mr Preece's legal representative questioned what Councillor V Higgs had said to the Senior Practitioner - Licensing and the Chairman as she left the meeting. The Senior Practitioner - Licensing confirmed that Councillor V Higgs had offered her apologies for having to leave the meeting early. The legal representative raised issues about the fairness of the Committee; the Solicitor reiterated again that every Member sits on the Committee with an open mind and remains with an open mind for the whole of the decision making.

The meeting was adjourned to investigate the legal point further at 11:46am and resumed at 12:11pm.

The Solicitor advised the Committee that the matter would require further investigation due to the detailed submissions only being made at the meeting and the item would be deferred for one cycle. Mr Preece's legal representative confirmed he would submit full written submissions and also a draft of the renewal application, prior to the next meeting of the Licensing & Environmental Committee.

Councillors N Martin and P Dyke left the meeting at this point (12:12pm)

**Decision: The matter be deferred for one cycle to allow legal submissions to be considered.**

**LIC.30 Exclusion of the Press and Public**

**Decision: Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraphs 7 of Part I of Schedule 12A of the Act.**

The Solicitor and the Senior Practitioner – Licensing left the meeting at this point (12:14pm). The Solicitor returned at 12:19pm followed by the Senior Practitioner – Licensing at 12:22pm.

**LIC. 31 Review of a Hackney Carriage/Private Hire Driver's Licence**

The Solicitor and the Senior Practitioner – Licensing left the meeting at this point (12:23pm). The Solicitor returned at 12:26pm followed by the Senior Practitioner – Licensing at 12:33pm.

The Senior Practitioner - Licensing informed Members that the licence holder was not present at the Committee and had been offered the choice to defer the decision but had asked that the review take place in their absence.

The Committee received a report from the Corporate Director: Economic Prosperity and Place that asked Members to review a Hackney Carriage/Private Hire Driver's Licence.



A copy of the Police request for information form relating to the licence holders Offences was circulated to Members.

The Senior Practitioner - Licensing led members through the report. On the 1st August this year, the Licensing Manager at Worcestershire Regulatory Services received information from the Police that the licence holder had been arrested and charged with a number of offenses against another person. Due to the seriousness of the offences WRS suspended the licence under delegated powers and were later informed by Police that the licence holder had received a caution and community order for the offences.

The licence holder had not informed WRS of these offences as is required in the Guidelines Relating to the Relevance of Convictions. The Senior Practitioner - Licensing answered Members questions and informed them it was up to the Committee to decide if the licence holder was a 'fit and proper person' to hold a Hackney Carriage/Private Hire Driver's Licence.

The Senior Practitioner - Licensing left the meeting at this point (12:50pm) for Members to deliberate their decision. The Solicitor and Assistant Committee Services Officer stayed in the meeting whilst the Committee reached their decision.

The Senior Practitioner - Licensing returned at this point (12:53pm) and the Solicitor read out the decision of the Committee.

**Decision: Having reviewed the licence holders Hackney Carriage/Private Hire Driver's Licence and carefully considered whether they are a fit and proper person to continue to hold such a licence, the Committee have decided, with due consideration of the guidance contained in the Council's "Guidelines relating to the Relevance of Convictions", that:**

**The licence holders Hackney Carriage/Private Hire Driver's Licence is revoked on the grounds that the Committee are not satisfied that they are "a fit and proper person" to continue to hold such a Licence in light of:**

- 1. Their conviction for offence of violence, namely battery, on 17 September 2018.**
- 2. Their convictions for intimidatory offences, namely disclosing private sexual images and films and stalking, on 18 August 2018 and 17 September 2018 respectively.**
- 3. And their failure to disclose the above convictions within 7 days as required by the "Guidelines Relating to the Relevance of Convictions".**

**Furthermore, in light of the licence holders conviction for an offence of violence, namely, battery, it appears to the Committee that the interests of public safety require that the revocation of their driver's licence should have an immediate effect. As a result the Committee, using its power under s 61 (2B) of the Local Government (Miscellaneous Provisions) Act 1976, have decided that the revocation of the licence holders Driver's Licence shall take an immediate effect.**

There being no further business the meeting ended at 12:55pm.

**WYRE FOREST DISTRICT COUNCIL**

**LICENSING AND ENVIRONMENTAL COMMITTEE**

**4<sup>th</sup> February 2019**

**Review of Fees and Charges for the Council's Licensing and Regulatory Services Function 2019/20.**

<b>OPEN</b>	
<b>DIRECTOR:</b>	Head of Worcestershire Regulatory Services on behalf of Wyre Forest District Council
<b>CONTACT OFFICER:</b>	Niall McMenamin – 01905 822799 <a href="mailto:niall.mcmenamin@worcsregservices.gov.uk">niall.mcmenamin@worcsregservices.gov.uk</a>
<b>APPENDICES:</b>	Appendix 1 – Income Service Options

**1. PURPOSE OF REPORT**

- 1.1 To inform Members of the recent review of the Council's Licensing and Regulatory Services Function fees and charges and the proposal to increase the fees and charges for the financial year 2019/20.

**2. RECOMMENDATION**

**The Committee is asked to RECOMMEND to Council:**

- 2.1 **That the proposals for fees and charges within the Council's Licensing, Food, Health, Safety and Pollution Control functions for 2019/20, as detailed in the report, be included in the Council's 2019/20 budget strategy.**

**3. BACKGROUND**

- 3.1 The Council's current financial strategy in respect of fees and charges is a proposal to increase the said fees and charges for 2019/20 by 5%.

**4. KEY ISSUES**

- 4.1 A review of licensing fees and charges, for the period 2017/18, has resulted in a fee structure based on full recovery of costs.
- 4.2 Following a review of the taxi licensing account and scrap metal dealers account, Worcestershire Regulatory Services have recommended that there should be no increase in these fees and charges for the forthcoming financial year.

**5. FINANCIAL IMPLICATIONS**

- 5.1 It is proposed that all fees with the exception of taxi licensing, scrap metal dealers and those statutory fees (which include the Licensing Act 2003 applications) set by

Central Government should be increased by 5% rounded up, where appropriate. A list of the proposed fees and charges for the Council's Licensing, Food, Health, Safety and Pollution Control functions is attached at "**Appendix 1**".

- 5.2 The budget forecast details the cost versus income for licensing and the costs are based on 2017/2018, as no detailed figures are available for the current financial year.
- 5.3 Excluding taxi licensing, scrap metal dealers and those statutory fees set by Central Government, the budget forecast for 2018/19 (which include the 5% increase) show that no projected profit will be made in respect of the activities whose fees have been increased in the list of proposed fees and charges attached at "**Appendix 1**".

**6. LEGAL AND POLICY IMPLICATIONS**

- 6.1 The agreed income to be generated by the proposed licence fees and charges is in line with the current policy and legislative restrictions. The Council is not projected to make any profit on the licensing activities for which the proposed fees are being increased for the forthcoming year.

**7. RISK MANAGEMENT**

- 7.1 There is a risk that the Council's Regulatory Services Licensing fees and charges could be challenged. To minimise this risk the fees and charges must be designed to meet, but not exceed the cost the Council reasonably believes will be incurred in issuing of licences and the administration of the service.

**8. EQUALITY IMPACT ASSESSMENT**

- 8.1 There are no equality impact assessment issues arising from this report.

**9. CONCLUSION**

- 9.1 The fees and charges are non-profit making and Cost Centres will reflect the operation of the service.

**10. CONSULTEES**

- 10.1 Solicitor to the Council, Legal Services.

**11. BACKGROUND PAPERS**

- 11.1 None.



<b>Service</b>	<b>Worcestershire Regulatory Services</b>	<b>Service Manager</b>	<b>Worcestershire Regulatory Services Officer</b>
<b>Directorate</b>	<b>Economic Prosperity &amp; Place</b>	<b>Cabinet Member</b>	<b>Cultural, Leisure and Community Protection</b>

**PROPOSAL OF SCALE OF FEES AND CHARGES**

<b>INCOME DESCRIPTION</b>	<b>Current Charge</b>	<b>Proposed Charge</b>	<b>Proposed Charge</b>
	<b>TO 31-03-2019</b>	<b>FROM 01-04-2019</b>	<b>FROM 01-04-2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
	Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
<b>Gambling Permits - Statutory Fee Set By Central Government</b>			
<b>Club Gaming</b>			
New Application	200.00	200.00	No VAT currently charged
Renewal Application	200.00	200.00	No VAT currently charged
Grant ( Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Renewal (Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Annual Fee	50.00	50.00	No VAT currently charged
Change of Name	100.00	100.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
<b>Club Gaming Machine</b>			
New Application	200.00	200.00	No VAT currently charged
Renewal Application	200.00	200.00	No VAT currently charged
Grant ( Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Renewal (Club Premises Cert Holder)	100.00	100.00	No VAT currently charged
Annual Fee	50.00	50.00	No VAT currently charged
Variation of Permit	100.00	100.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Transfer of Permit	25.00	25.00	No VAT currently charged
<b>Prize Gaming</b>			
New Application	300.00	300.00	No VAT currently charged
Renewal Application	300.00	300.00	No VAT currently charged
Transitional Application Fee	100.00	100.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
<b>Family Entertainment Gaming Machines</b>			
New Application	300.00	300.00	No VAT currently charged
Renewal Application	300.00	300.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Licence	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
<b>Licensed Premises less than 2 Gaming Machines</b>			
New Application	50.00	50.00	No VAT currently charged
<b>Licensed Premises more than 2 Gaming Machines</b>			
New Application	150.00	150.00	No VAT currently charged
Annual Fee	50.00	50.00	No VAT currently charged
Change of Name	25.00	25.00	No VAT currently charged
Copy of Permit	15.00	15.00	No VAT currently charged
Existing Operator	100.00	100.00	No VAT currently charged
Transfer of Permit	25.00	25.00	No VAT currently charged
Variation of Permit	100.00	100.00	No VAT currently charged
<b>Small Society Lottery</b>			
Lottery Application (New)	40.00	40.00	No VAT currently charged
Lottery Application (Renewal)	20.00	20.00	No VAT currently charged

**NOTES:**

Customers may be able to order and pay for some services online – please refer to <http://www.wyreforestdc.gov.uk>



<b>Service</b>	<b>Worcestershire Regulatory Services</b>	<b>Service Manager</b>	<b>Worcestershire Regulatory Services Officer</b>
<b>Directorate</b>	<b>Economic Prosperity &amp; Place</b>	<b>Cabinet Member</b>	<b>Cultural, Leisure and Community Protection</b>

**PROPOSAL OF SCALE OF FEES AND CHARGES**

<b>INCOME DESCRIPTION</b>	<b>Current Charge</b>	<b>Proposed Charge</b>	<b>Proposed Charge</b>
	<b>TO 31-03-2019</b>	<b>FROM 01-04-2019</b>	<b>FROM 01-04-2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
	Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
<b>Gambling Premises License Fees - Statutory Fee Set By Central Government</b>			
<b>Notification of Change</b>			
Adult Gaming Centre	50.00	50.00	No VAT currently charged
Betting Premises (excluding Tracks)	50.00	50.00	No VAT currently charged
Betting Premises (Tracks)	50.00	50.00	No VAT currently charged
Bingo Club	50.00	50.00	No VAT currently charged
Family Entertainment Centre	50.00	50.00	No VAT currently charged
<b>Copy of Licence</b>			
Adult Gaming Centre	25.00	25.00	No VAT currently charged
Betting Premises (excluding tracks)	25.00	25.00	No VAT currently charged
Betting Premises (tracks)	25.00	25.00	No VAT currently charged
Bingo Premise	25.00	25.00	No VAT currently charged
Family Entertainment Centre	25.00	25.00	No VAT currently charged
<b>Copy of Notice</b>			
Temporary Use Notices	25.00	25.00	No VAT currently charged

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<b>Directorate</b>	<b>Economic Prosperity &amp; Place</b>	<b>Cabinet Member</b>	<b>Cultural, Leisure and Community Protection</b>

**PROPOSAL OF SCALE OF FEES AND CHARGES**

INCOME DESCRIPTION	Current Charge	Proposed Charge	Proposed Charge
Licensing Act 2003 - Statutory Fee Set By Central Government	TO 31-03-2019 £ Charges inclusive of VAT (if applicable)	FROM 01-04-2019 £ Charges before VAT	FROM 01-04-2019 £ Charges inclusive of VAT (if applicable)
<b>Club Premise Certificate (New &amp; Variation)</b>			
Band A - (rateable value £0 to £4,300)	100.00	100.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	190.00	190.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	315.00	315.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	450.00	450.00	No VAT currently charged
Band E - (rateable value over £125,000)	635.00	635.00	No VAT currently charged
<b>Club Premises Certificate Annual Fee</b>			
Band A - (rateable value £0 to £4,300)	70.00	70.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	180.00	180.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	295.00	295.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	320.00	320.00	No VAT currently charged
Band E - (rateable value over £125,000)	350.00	350.00	No VAT currently charged
Copy of Certificate	10.50	10.50	No VAT currently charged
Notification of change of name or alteration of club rules	10.50	10.50	No VAT currently charged
Change of relevant registered address of club	10.50	10.50	No VAT currently charged
<b>Personal Licence</b>			
Application	37.00	37.00	No VAT currently charged
Copy	10.50	10.50	No VAT currently charged
<b>Premises Licence Application and Variation</b>			
Band A - (rateable value £0 to £4,300)	100.00	100.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	190.00	190.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	315.00	315.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	450.00	450.00	No VAT currently charged
Band E - (rateable value over £125,000)	635.00	635.00	No VAT currently charged
Dx2	900.00	900.00	No VAT currently charged
Ex3	1,905.00	1,905.00	No VAT currently charged
Application for making of a provisional statement	315.00	315.00	No VAT currently charged
Copy of Licence	11.00	11.00	No VAT currently charged
Vary a Designated Premises Supervisor	23.00	23.00	No VAT currently charged
Transfer a Premises Licence	23.00	23.00	No VAT currently charged
Notification of Interest in a Premises	21.00	21.00	No VAT currently charged
Notification of Change of name or address (holder of premises licence)	11.00	11.00	No VAT currently charged
Interim authority notice following death etc of Licence Holder	23.00	23.00	No VAT currently charged
Right of freeholder etc to be notified of licensing matters	21.00	21.00	No VAT currently charged
<b>Premises Licence Annual Fee</b>			
Band A - (rateable value £0 to £4,300)	70.00	70.00	No VAT currently charged
Band B - (rateable value £4,301 to £33,000)	180.00	180.00	No VAT currently charged
Band C - (rateable value £33,001 to £87,000)	295.00	295.00	No VAT currently charged
Band D - (rateable value £87,001 to £125,000)	320.00	320.00	No VAT currently charged
Band E - (rateable value over £125,000)	350.00	350.00	No VAT currently charged
Dx2	640.00	640.00	No VAT currently charged
Ex3	1,050.00	1,050.00	No VAT currently charged
<b>Temporary Events Notice</b>			
Temporary Events Notice	21.00	21.00	No VAT currently charged
Copy of Temporary Events Notice	11.00	11.00	No VAT currently charged
<b>Premises Licence Annual Fee - Large Venues</b>			
Number of Persons Present :-			
5,000 to 9,999	500.00	500.00	No VAT currently charged
10,000 to 14,999	1,000.00	1,000.00	No VAT currently charged
15,000 to 19,999	2,000.00	2,000.00	No VAT currently charged
20,000 to 29,999	4,000.00	4,000.00	No VAT currently charged
30,000 to 39,999	8,000.00	8,000.00	No VAT currently charged
40,000 to 49,999	12,000.00	12,000.00	No VAT currently charged
50,000 to 59,999	16,000.00	16,000.00	No VAT currently charged
60,000 to 69,999	20,000.00	20,000.00	No VAT currently charged
70,000 to 79,999	24,000.00	24,000.00	No VAT currently charged
80,000 to 89,999	28,000.00	28,000.00	No VAT currently charged
90,000 and over	32,000.00	32,000.00	No VAT currently charged



<b>Service</b>	<b>Worcestershire Regulatory Services</b>	<b>Service Manager</b>	<b>Worcestershire Regulatory Services Officer</b>
<b>Directorate</b>	<b>Economic Prosperity &amp; Place</b>	<b>Cabinet Member</b>	<b>Cultural, Leisure and Community Protection</b>

**PROPOSAL OF SCALE OF FEES AND CHARGES**

<b>INCOME DESCRIPTION</b>	<b>Current Charge</b>	<b>Proposed Charge</b>	<b>Proposed Charge</b>
	<b>TO 31-03-2019</b>	<b>FROM 01-04-2019</b>	<b>FROM 01-04-2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
	Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
<b>Licensing Act 2003 - Statutory Fee Set By Central Government</b>			
<b>Premises Licence Additional Fee - Large Venues</b>			
Number of Persons Present :-			
5,000 to 9,999	1,000.00	1,000.00	No VAT currently charged
10,000 to 14,999	2,000.00	2,000.00	No VAT currently charged
15,000 to 19,999	4,000.00	4,000.00	No VAT currently charged
20,000 to 29,999	8,000.00	8,000.00	No VAT currently charged
30,000 to 39,999	16,000.00	16,000.00	No VAT currently charged
40,000 to 49,999	24,000.00	24,000.00	No VAT currently charged
50,000 to 59,999	32,000.00	32,000.00	No VAT currently charged
60,000 to 69,999	40,000.00	40,000.00	No VAT currently charged
70,000 to 79,999	48,000.00	48,000.00	No VAT currently charged
80,000 to 89,999	56,000.00	56,000.00	No VAT currently charged
90,000 and over	64,000.00	64,000.00	No VAT currently charged
Minor Variation	89.00	89.00	No VAT currently charged

**NOTES:**

\* A multiplier of twice the fee and annual charge applies where use of the premises is exclusively or primarily for the carrying on, on the premises of the supply of alcohol for consumption on the premises.

\*\* A multiplier of three times the fee and annual charge applies where use of the premises is exclusively or primarily for the carrying on, on the premises of the supply of alcohol for consumption on the premises.

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<b>Directorate</b>	<b>Economic Prosperity &amp; Place</b>	<b>Cabinet Member</b>	<b>Culture, Leisure and Community Protection</b>

**PROPOSAL OF SCALE OF FEES AND CHARGES**

INCOME DESCRIPTION	Current Charge  TO 31-03-2019 £  Charges inclusive of VAT (if applicable)	Proposed Charge  FROM 01-04-2019 £  Charges before VAT	Proposed Charge  FROM 01-04-2019 £  Charges inclusive of VAT (if applicable)
<b>Hackney Carriage/Private Hire Fees</b>			
Hackney Carriage Vehicle (includes renewal plates and twice yearly vehicle inspections)	416.00	416.00	No VAT currently charged
Private Hire Vehicle (includes renewal plates and twice yearly vehicle inspections)	416.00	416.00	No VAT currently charged
Change of Business (Sell Car and Transfer Plate)	105.00	105.00	No VAT currently charged
Temporary Replacement HC & PH vehicle (excluding plates & decals)	104.00	104.00	No VAT currently charged
<b>Initial or Replacement Licences/Plates (if lost or damaged)</b>			
External Car Plate	49.00	49.00	No VAT currently charged
Internal (Executive Vehicles) Car Plate	21.00	21.00	No VAT currently charged
Vehicle Decals - Replacements	19.00	19.00	No VAT currently charged
Exemption Notice (Executive Vehicles)	29.00	29.00	No VAT currently charged
<b>Vehicle Testing</b>			
Vehicle Retest Fee (if re-tested within 48 hours of failure)	31.00	25.83	31.00
Vehicle Retest Fee (if re-tested after 48 hours of failure)	59.00	49.17	59.00
Hackney Carriage/Private Hire Drivers Licence (valid for 3 years)	415.00	415.00	No VAT currently charged
Disclosure and Barring Service check	62.00	62.00	No VAT currently charged
Drivers Badge	25.00	25.00	No VAT currently charged
Drivers' Knowledge Test	54.00	54.00	No VAT currently charged
Private Hire Operators (valid for 1 year)	463.00	463.00	No VAT currently charged
Private Hire Operators (valid for 5 years)	1,760.00	1,760.00	No VAT currently charged

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Service	Worcestershire Regulatory Services	Service Manager	Worcestershire Regulatory Services Officer
Directorate	Economic Prosperity & Place	Cabinet Member	Culture, Leisure and Community Protection

**PROPOSAL OF SCALE OF FEES AND CHARGES**

INCOME DESCRIPTION		Current Charge	Proposed Charge	Proposed Charge
		TO 30-09-2018	FROM 01-10-2018	FROM 01-10-2018
		£	£	£
		Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
<b>Licensing and Registration - Animal Activity Licence</b>				
Animal Boarding Establishments	Initial	391.00	Repealed	No VAT charged
	Renewal	258.00	Repealed	No VAT charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost		
Dog Breeding Establishments	Initial	391.00	Repealed	No VAT charged
	Renewal	258.00	Repealed	No VAT charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost		
Pet Shops	Initial	391.00	Repealed	No VAT charged
	Renewal	258.00	Repealed	No VAT charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost		
Riding Establishments	Initial	391.00	Repealed	No VAT charged
	Renewal	258.00	Repealed	No VAT charged
	Vet fees/Animal welfare visit (if applicable)	Charged at Cost		
<b>Animal Activity Licence</b>				
Animal Boarding, Dog Breeding, Pet Shops, Riding Establishments				
Application Fee		N/A	322.00	No VAT currently charged
1 Year Licence Fee		N/A	180.00	No VAT currently charged
2 Year Licence Fee		N/A	357.00	No VAT currently charged
3 Year Licence Fee		N/A	535.00	No VAT currently charged
Variation Fee		N/A	235.00	No VAT currently charged
Inspection Fee		N/A	160.00	No VAT currently charged
Vet Fees		N/A	Charged at Cost	
<b>Animal Activity Licence</b>				
Performing Animals (No Risk Assessment)				
Application Fee		N/A	215.00	No VAT currently charged
1 Year Licence Fee		N/A	N/A	No VAT currently charged
2 Year Licence Fee		N/A	N/A	No VAT currently charged
3 Year Licence Fee		N/A	290.00	No VAT currently charged
Variation Fee		N/A	155.00	No VAT currently charged
Inspection Fee		N/A	160.00	No VAT currently charged
Vet Fees		N/A	Charged at Cost	

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Directorate	Economic Prosperity & Place	Cabinet Member	Culture, Leisure and Community Protection

**PROPOSAL OF SCALE OF FEES AND CHARGES**

INCOME DESCRIPTION	Current Charge  TO 31-03-2019 £  Charges inclusive of VAT (if applicable)	Proposed Charge  FROM 01-04-2019 £  Charges before VAT	Proposed Charge  FROM 01-04-2019 £  Charges inclusive of VAT (if applicable)
<b>Licensing and Registration</b>			
Dangerous Wild Animals Initial	391.00	411.00	No VAT currently charged
Renewal	258.00	271.00	No VAT currently charged
Vet fees/Animal welfare visit (if applicable)	Charged at Cost		
Zoo Licences Initial	1,882.00 (plus Inspector's expenses)	1,976.00 (plus Inspector's expenses)	No VAT currently charged
Renewal	1,692.00 (plus Inspector's expenses)	1,777.00 (plus Inspector's expenses)	No VAT currently charged
Vet fees/Animal welfare visit (if applicable)	Charged at Cost	Charged at Cost	
Acupuncture, Tattooing, Electrolysis, Ear Piercing, Skin Piercing & Semi-Permanent Skin Colouring -			
Certificate of Registration: (a) Person	190.00	200.00	No VAT currently charged
(b) Premise	274.00	288.00	No VAT currently charged
(c) Persons & Premises	462.00	No Longer Available	
Sex Establishments Initial	4,977.00	5,226.00	No VAT currently charged
Renewal	1,911.00	2,007.00	No VAT currently charged
Transfer	380.00	400.00	No VAT currently charged

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**PROPOSAL OF SCALE OF FEES AND CHARGES**

INCOME DESCRIPTION	Current Charge  TO 31-03-2019 £  Charges inclusive of VAT (if applicable)	Proposed Charge  FROM 01-04-2019 £  Charges before VAT	Proposed Charge  FROM 01-04-2019 £  Charges inclusive of VAT (if applicable)
<b>Gambling Premises Licence Fees</b>			
<b>Gambling Premises Licence - New Application</b>			
Adult Gaming Centre	1,601.00	1,681.00	No VAT currently charged
Betting Premises (excluding Tracks)	2,402.00	2,522.00	No VAT currently charged
Betting Premises (Tracks)	2,000.00	2,100.00	No VAT currently charged
Bingo Club	2,798.00	2,938.00	No VAT currently charged
Family Entertainment Centre	1,601.00	1,681.00	No VAT currently charged
Temporary Use Notices	408.00	428.00	No VAT currently charged
<b>Gambling Premises Licence - Annual Fee</b>			
Adult Gaming Centre	801.00	841.00	No VAT currently charged
Betting Premises (excluding Tracks)	481.00	505.00	No VAT currently charged
Betting Premises (Tracks)	801.00	841.00	No VAT currently charged
Bingo Club	801.00	841.00	No VAT currently charged
Family Entertainment Centre	599.00	629.00	No VAT currently charged
<b>Provisional Statement Application</b>			
Adult Gaming Centre	1,601.00	1,681.00	No VAT currently charged
Betting Premises (excluding Tracks)	2,402.00	2,522.00	No VAT currently charged
Betting Premises (Tracks)	2,000.00	2,100.00	No VAT currently charged
Bingo Club	2,798.00	2,938.00	No VAT currently charged
Family Entertainment Centre	1,601.00	1,681.00	No VAT currently charged
<b>Licence Application (Provisional Statement Holders)</b>			
Adult Gaming Centre	759.00	797.00	No VAT currently charged
Betting Premises (excluding Tracks)	962.00	1,010.00	No VAT currently charged
Betting Premises (Tracks)	759.00	797.00	No VAT currently charged
Bingo Club	962.00	1,010.00	No VAT currently charged
Family Entertainment Centre	759.00	797.00	No VAT currently charged
<b>Application to Transfer</b>			
Adult Gaming Centre	759.00	797.00	No VAT currently charged
Betting Premises (excluding Tracks)	962.00	1,010.00	No VAT currently charged
Betting Premises (Tracks)	759.00	797.00	No VAT currently charged
Bingo Club	962.00	1,010.00	No VAT currently charged
Family Entertainment Centre	759.00	797.00	No VAT currently charged
<b>Application to Vary</b>			
Adult Gaming Centre	801.00	841.00	No VAT currently charged
Betting Premises (excluding Tracks)	1,199.00	1,259.00	No VAT currently charged
Betting Premises (Tracks)	999.00	1,049.00	No VAT currently charged
Bingo Club	1,402.00	1,472.00	No VAT currently charged
Family Entertainment Centre	801.00	841.00	No VAT currently charged
		0.00	
<b>Reinstatement of Licence</b>			
Adult Gaming Centre	759.00	797.00	No VAT currently charged
Betting Premises (excluding Tracks)	962.00	1,010.00	No VAT currently charged
Betting Premises (Tracks)	759.00	797.00	No VAT currently charged
Bingo Club	962.00	1,010.00	No VAT currently charged
Family Entertainment Centre	759.00	797.00	No VAT currently charged

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<b>Directorate</b>	<b>Economic Prosperity &amp; Place</b>	<b>Cabinet Member</b>	<b>Culture, Leisure and Community Protection</b>

**PROPOSAL OF SCALE OF FEES AND CHARGES**

<b>INCOME DESCRIPTION</b>	<b>Current Charge</b>	<b>Proposed Charge</b>	<b>Proposed Charge</b>
	<b>TO 31-03-2019</b>	<b>FROM 01-04-2019</b>	<b>FROM 01-04-2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
	Charges inclusive of VAT (if applicable)	Charges before VAT	Charges inclusive of VAT (if applicable)
<b>Street Trading</b>			
Single Unit up to 12 x 12 (max 5m length) Food - Initial	2,332.00	2,450.00	No VAT currently charged
- Renewal	2,218.00	2,330.00	No VAT currently charged
Single Unit up to 12 x 12 (max 5m length) Non-Food - Initial	1,949.00	2,045.00	No VAT currently charged
- Renewal	1,754.00	1,842.00	No VAT currently charged
For every additional 12 x 12 or part thereof or length more than 5m	962.00	1,010.00	No VAT currently charged
Mobile Traders - Initial	916.00	962.00	No VAT currently charged
Mobile Traders - Renewal	916.00	962.00	No VAT currently charged
Street Amenities (Control of Street Furniture)	369.00	387.00	No VAT currently charged

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Directorate	Economic Prosperity & Place	Cabinet Member	Culture, Leisure and Community Protection

**PROPOSAL OF SCALE OF FEES AND CHARGES**

INCOME DESCRIPTION	Current Charge TO 31-03-2019 £ Charges inclusive of VAT (if applicable)	Proposed Charge FROM 01-04-2019 £ Charges before VAT	Proposed Charge FROM 01-04-2019 £ Charges inclusive of VAT (if applicable)
<b>Scrap Metal Dealers Act 2013 - Fees Recommended By Worcestershire Regulatory Services</b>			
Site Licence - Initial (3 year licence)	290.00	290.00	No VAT currently charged
Site Licence - Renewal (3 year licence)	240.00	240.00	No VAT currently charged
Collectors Licence - Initial (3 year licence)	145.00	145.00	No VAT currently charged
Collectors Licence - Renewal (3 year licence)	95.00	95.00	No VAT currently charged
Variation of Licence	65.00	65.00	No VAT currently charged
Copy of licence (if lost or stolen)	25.00	25.00	No VAT currently charged

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