

**Index of Members' Activity Reports Received as of the date of publication of  
the Council Agenda**

Electronic Copies of all reports are available on the Internet

<b>Name</b>	<b>Attendance Percentage for 2021/22</b>	<b>Number of Meetings Attended</b>
Cllr John Aston	72%	13
Cllr Graham Ballinger	100%	19
Cllr Claire Barnett	90%	19
Cllr John Byng	100%	21
Cllr Vicky Caulfield	85%	29
Cllr Sally Chambers	95%	20
Cllr Anna Coleman	91%	31
Cllr Roger Coleman	95%	21
Cllr Berenice Dawes	92%	22
Cllr Nathan Desmond	84%	26
Cllr Helen Dyke	92%	22
Cllr Peter Dyke	97%	30
Cllr Calne Edginton-White	91%	30
Cllr Nicky Gale	63%	5
Cllr Ian Hardiman	85%	17
Cllr Paul Harrison	84%	16
Cllr Marcus Hart	97%	31
Cllr Ken Henderson	85%	11
Cllr Lisa Jones	100%	18
Cllr Anna L'Huillier	90%	19
Cllr Nicky Martin	88%	21
Cllr Shazu Miah	85%	28
Cllr Fran Oborski	94%	32
Cllr Tracey Onslow	78%	14
Cllr Mary Rayner	97%	30
Cllr Chris Rogers	86%	31
Cllr Sarah Rook	83%	15
Cllr David Ross	100%	6
Cllr Dixon Sheppard	63%	12
Cllr John Thomas	88%	21
Cllr Alan Totty	69%	9
Cllr Leigh Whitehouse	93%	27
Cllr Peter Young	87%	20

The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.

# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor John Aston

Ward: Aggborough and Spennells

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	0
Planning	10	8

This represents an overall attendance of 72%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

Prostate Cancer Group  
Wyre Forest Dog Rescue  
Cancer Research Support

### **Section 4: Assisting Constituents**

I carry out Ward work on a day to day basis and work with a team of volunteers delivering regular independent newsletters around the area. I have regular contact with Constituents to discuss ward problems. I have supported Farfield Resident's Association, Heronswood Primary School and Wyre Forest Dogs rescue with my Community Leadership Funding for this year.

### **Section 5: Supplementary Information**

I was honoured to be elected Chairman of Wyre Forest District Council (WFDC) for the 2021/22 Municipal year where I have raised money for Marie Curie and Kidderminster District Youth Trust as well as representing WFDC at events throughout the year. I am a Member of the Planning Committee.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Graham Ballinger

Ward: Franche & Habberley North

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet	8	8
Members Forum	3	3
Strategic Review Panel	3	3

This represents an overall attendance of 100%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	2

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

I represent Wyre Forest District Council on numerous boards and attend meetings & conferences at varying intervals from weekly to annually.

### **Section 4: Assisting Constituents**

We have our own constituency office centrally located on Station Approach in Kidderminster which is used for a variety of meetings including one to ones with constituents and with community groups offered free use.

### **Section 5: Supplementary Information**

As Deputy Council Leader I am conscious of the demanding level of activities which I am involved with focussing on the day to day administration of the authority.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Claire Barnett

Ward: Areley Kings & Riverside

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Planning	10	9
Strategic Review Panel	3	2

This represents an overall attendance of 90%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1



## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		4

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor John Byng

Ward: Wribbenhall & Arley

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Cabinet Advisory Panel - Green Agenda	8	8
Licensing & Environmental	5	5

This represents an overall attendance of 100%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher	
** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6





### **Section 3: Community Involvement**

1. Chair of the Together Group which meets twice monthly at Wribbenhall Parish Room to bring together older people within the community who may be feeling lonely or isolated for lunches and events.
2. Member and Trustee of the Friends of Riverside North Park, Bewdley.
3. Member of the Bewdley Flood Emergency Group.
4. Attended meetings, in my District Councillor role, at Upper Arley and Kidderminster Foreign Parish Councils.
5. In regular communication with the Chair of Wribbenhall Residents' Association.
6. Millennium Green Committee Member and Trustee ensuring the park is maintained for public leisure and recreation.
7. Bewdley Town Council responsibilities:-
  - Chair of Staffing Committee
  - Member of Finance & Facilities Committee
  - Deputy Leader – Road Safety Group
  - Member of the Flood Emergency Group
  - Member of the Budget Group
  - Member of the Christmas Lights Event Group
8. Member of Bewdley Civic Society

### **Section 4: Assisting Constituents**

I have met with residents over a number of issues including the Local Plan, Community Housing, rodent control, highways, noise control, licensing and planning permissions.

I have overseen the installation of VAS (vehicle activated sign) equipment on the Habberley Road, Wribbenhall and continue to monitor speed and report road safety issues.

I have monitored public safety and Wribbenhall residents' concerns during the winter flooding.

Prior to the Together Group commencing in January, along with other Committee Members, I telephoned the most isolated and at risk members of the Group to offer support.

Constituents have contacted me via telephone, email and letters.

Residents are kept informed by leaflets ('Wribbenhall & Arley Matters') which go to every property in my Ward and upon which my contact details are prominently shown.

### **Section 5: Supplementary Information**

Throughout the year I have continued to gain experience and keep up-to-date by 'virtually' observing District Council Committee meetings of which I am not a Member, in order to be fully informed and in a position to better advise and respond to constituents' queries and concerns. I have also undertaken Member Training, when requested.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Vicky Caulfield

Ward: Blakebrook & Habberley South

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Planning	10	9
Audit	6	4
Cabinet Advisory Panel - Green Agenda	8	8
Fireworks Review Panel	2	1

This represents an overall attendance of 85%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	20/09/21
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

This year I have worked to restart the friends of Brinton park group. I am treasurer for the group and attend regular meetings. We put on a successful Christmas event and I am looking forward to Jubilee fete which promises to be just as successful.

I am a member of Wyre Forest Green Alliance and provide a link between the council and local sustainability groups.

I regularly liaise with the local Safer neighbourhood team.

### **Section 4: Assisting Constituents**

I communicate with residents via social media and newsletters. I have supported residents with a range of issues such as anti social behaviour, housing and parking.

### **Section 5: Supplementary Information**

I work to the best of my abilities with Councillors and Officers to ensure that we work with the priorities in the WFDC Corporate Plan. Particularly important to me is reducing carbon, improving air quality, stopping single use plastic and protecting the natural environment.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Sally Chambers

Ward: Foley Park & Hoobrook

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Planning	5	5
Overview & Scrutiny	8	7

This represents an overall attendance of 95%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	14/12/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

I have responded to all queries raised to me by constituents either by telephone call, letter or email. I've been able to signpost constituents to a number of places where they may be able to get some help, including writing emails and making telephone calls on their behalf. Even though the Covid pandemic has eased over the last 12 months there has not been many opportunities to do face to face community support however I have attended community meetings when invited including the "Love Where You Live" campaign.

### **Section 4: Assisting Constituents**

During the last 12 months I have delivered regular newsletters to the whole ward. These inform my constituents of all major issues I am dealing with and any achievements and improvements I have made across the ward. My contact details are listed in these newsletters helping to facilitate constituents to call me.

In addition to the regular newsletter, there are often issues which affect a particular street or area and I always communicate regarding those issues as well.

### **Section 5: Supplementary Information**

I continue to work with my ward colleagues Cllrs. Nathan Desmond and Nicky Gale. We continue to attend PACT meetings, and other community events and residents' meetings as often as we are able and when we are invited.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



**Name of Member: Councillor Anna Coleman**

**Ward: Bewdley & Rock**

### Section1: Attendance at Council / Committee and Sub-Committee meetings

<b>Name of Committee</b>	<b>No. of meetings held during the year</b>	<b>No. of meetings attended</b>
Council	5	5
Members Forum	3	2
Planning	10	9
Licensing & Environmental	5	5
Fireworks Review Panel	2	1
Local Plan Review Panel	1	1
Overview & Scrutiny	4	4
Overview & Scrutiny Sub Committee	1	1
Strategic Review Panel	3	3

This represents an overall attendance of 91%

<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	-
<b>Number of meetings attended as a substitute:</b>	1



## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



**Name of Member: Councillor Roger Coleman**

**Ward: Bewdley & Rock**

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Audit	6	6
Licensing & Environmental	5	5
Treasury Management Review Panel	3	3

This represents an overall attendance of 95%

<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	-
<b>Number of meetings attended as a substitute:</b>	2

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		7





### **Section 3: Community Involvement**

The last year has continued to be difficult because of COVID 19 however the replacement of face-to-face meetings with Zoom and Teams helped and without the need to travel has on occasion allowed me to attend back-to-back meetings which would otherwise have been difficult as no travelling was needed. Informal meetings continue to use virtual meeting rooms and formal meetings have now restarted. I have this year become Chairman of the Audit Committee for the district and also serve on the Licensing and Environment Committee too.

### **Section 4: Assisting Constituents**

As a District Councillor for Bewdley Rock and Upper Arley I have attended Parish and Town council meetings to be accessible to all local residents again by virtual meetings. Regrettably some are held on the same night so I haven't been able to attend all of them. I have aimed to promote and protect Bewdley Rock and Upper Arley residents which has been important as all the WFDC cabinet members are from either Kidderminster or Stourport. This has been particularly important where Localism has been concerned.

As a daily walker round Bewdley I am always available for resident's comments about issues of importance to them and their community as a councillor who actually lives in the Ward it's been easy to meet our residents without having to travel in to the Ward which has also helped me understand their issues too. On my travels I see many issues and report them for action through the WFDC and WCC hubs from blocked drains to failed street lights. I'm pleased to have helped residents with issues whether they be noise, planning or licencing concerns, I'm glad I'm able to draw on the wealth of knowledge gained from having been a Bewdley Town councillor for over 10 years now and the background knowledge of which council has authority on the subject and which officer can help. I'm now the longest continuous serving Town Councillor in Bewdley which allows me to recall historical events and traditions which helps when we have new councillors and a new Town Clerk.

### **Section 5: Supplementary Information**

During the year I contributed from my district Councillor's allowance to up cycling a Bench on Park Lane i.e., a full repair. In Rock I used some of my allowance to help pay for a new speed sign and in Upper Arley contributed to a replacement notice board for the parish at Pound Green.

I continue to be an active member of Bewdley Town Council but as last year to give newer and younger councillors experience, I have stood back from committee membership following a request by the town clerk for less people on committees. Despite no formal memberships I have, where allowed, been an active contributor to all committees. An exception is being a member of the Planning Committee of which I am currently chairman.

It has given me great pleasure to serve the whole Wyre Forest community and in particular Bewdley Rock and Upper Arley over the last 12 months.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Berenice Dawes

Ward: Mitton

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Audit	6	6
Licensing & Environmental	5	5
Ethics & Standards	2	2
Treasury Management Review Panel	3	2

This represents an overall attendance of 92%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1



## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	26/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information



# WYRE FOREST DISTRICT COUNCIL

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Name of Member: Councillor Nathan Desmond

Ward: Foley Park & Hoobrook

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Audit	6	6
Overview & Scrutiny	10	7
Overview & Scrutiny Sub Committee	1	0
Strategic Review Panel	3	3
Treasury Management Review Panel	3	2

This represents an overall attendance of 84%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	-

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	-
Audit & Introductory Treasury Management **	20/09/21
Environmental Protection Team Presentation	-

\* Desirable for returning members as a refresher

\*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		4



### **Section 3: Community Involvement**

During the last 12 months I have delivered 4 newsletters to the whole ward. These inform my constituents of all major issues I am dealing with and any achievements and improvements I have made across the ward. These newsletters also contain my contact details which makes it very easy for constituents to call me.

I have also delivered numerous tailored letters to individual streets concerning localised issues to update residents.

### **Section 4: Assisting Constituents**

After 4 years of campaigning for road improvements on the Hoobrook Island I am delighted to see that work has finally started to reconstruct the island to increase capacity and to have traffic lights on 3 of the arms off the island. This £3.6m project is really important to tackle traffic congestion, especially on Wilden Lane and will do much to improve traffic flows.

I have had new LED street lights installed on the length of Hoo Road in my ward.

I have had new pavements installed on the Poplars Estate, Birchen Coppice Estate and Rifle Range Estate

I engage regularly on four closed residents Facebook groups across the ward, dealing with many questions and concerns

### **Section 5: Supplementary Information**

I have a degree in History and Politics which helps my understanding of the intricacies of politics on a national and international level. I also help run the family business in industrial and commercial flooring which gives me insight into challenges and pressures of the private sector. I am also a member of Worcestershire County Council.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Helen Dyke

Ward: Aggborough & Spennells

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet	8	8
Members Forum	3	2
Planning	5	4
Strategic Review Panel	3	3

This represents an overall attendance of 92%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21

\* Desirable for returning members as a refresher

\*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		7



### **Section 3: Community Involvement**

1. Board Member of the BID (Business Improvement District) Board
2. Kidderminster Town Councillor
3. Chairs a small group of Ward Councillors and Officers with regard to finding a solution to antisocial behaviour in Brinton Park.

Since becoming leader of the Council in May 2021 I have not been able to take part in as much community involvement as I would like but I do try to stay as involved as possible with our community.

### **Section 4: Assisting Constituents**

This year my colleagues and I have donated amounts of money from our Community Leadership Funding to:

1. Contribution to further resurfacing of the play area on Spennells Playing Field
2. Contribution to Heronswood Primary School towards Platinum Jubilee Activities
3. Contributions to residents who wish to hold a Street Party for the Jubilee
4. Contribution to Spennells Brownies

### **Section 5: Supplementary Information**

Have lived in Aggborough and Spennells for over 41 years and been the District Councillor for over 26 years.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Peter Dyke

Ward: Aggborough & Spennells

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Audit	6	6
Licensing & Environmental	5	5
Licensing Sub Committee	1	1
Overview & Scrutiny	10	10
Overview & Scrutiny Sub Committee	1	1

This represents an overall attendance of 97%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	28/03/22
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6





### **Section 3: Community Involvement**

Despite the challenges of the last year I continue to work with residents to resolve issues that have an impact on their daily quality of life such as litter, fly tipping and pot holes. A lot of issues raised by residents mean that I liaise with the County Council on a regular basis to get things done.

We no longer hold Councillor's Surgeries but find that residents prefer us to go to them to discuss any issues they may have which I have done when restrictions allowed and communicated via email and telephone when restrictions had not. We do a regular walk about around the ward finding out at what needs doing and speaking to the relevant people to get them done. Things like changes to the bus services locally and the consultations on the Draft Local Plan have been very important to residents and we have supported and worked with residents to help them have their say.

### **Section 4: Assisting Constituents**

I continue to deliver regular Newsletters around Aggborough and Spennells on a regular basis. This is the best way of keeping people in our ward informed about what is going on locally and each Newsletter carries full contact details for myself and the other 2 Independent Councillors in the ward.

### **Section 5: Supplementary Information**

I am Chairman of the Licensing & Environmental Committee and attend all meetings and training associated with this role, as well as liaising with officers from Worcestershire Regulatory Services and Wyre Forest District Council. I also Chaired all meetings of the Licensing Sub Committee held over the last year.

I am also the Vice-Chairman of the Council. I have supported the Chairman at Council meetings and I have attended several events throughout the year.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Calne Edginton-White

Ward: Bewdley & Rock

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Planning	10	10
Licensing & Environmental	5	4
Overview & Scrutiny	10	9

This represents an overall attendance of 91%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	31/01/22
Environmental Protection Team Presentation	09/12/21

\* Desirable for returning members as a refresher

\*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		3



### **Section 3: Community Involvement**

I am the current WFDC representative on the WCC Health Overview and Scrutiny Committee which meets at County Hall. During 2021-2022 the group has scrutinized and monitored a number of NHS services including holding a special HOSC Task Group with regard to Ambulance Handover Delays. Throughout the year reports have been examined from the NHS Herefordshire and Worcestershire Clinical Commissioning Group, Worcestershire Acute Hospitals NHS Trust, Herefordshire and Worcestershire Health and Care NHS Trust, Worcestershire County Council and the West Midlands Ambulance Service.

In January I joined the newly formed CAMHS Scrutiny Task Group as part of a Children & Young People's Mental Health and Wellbeing scrutiny initiative. Reports from this group will be presented to the County Council later in the year once all investigations and feedback has been examined.

I have continued to work with the Environment Agency Engagement Team as Lead Town Councillor on Bewdley Flood Defences and Bewdley Community Flood Volunteer Co-Ordinator focussing on both the Temporary Flood Barriers at Beale's Corner and the permanent flood barrier project.

I am a member of the Bewdley Civic Society, a Friends of Riverside North Park Trustee, a Far Forest Society member, joint Far Forest Horticultural Show Secretary, a member of Bewdley Concert Band and I attend Wyre Forest CALC and Parish joint meetings with WFDC.

### **Section 4: Assisting Constituents**

During flood events the Environment Agency Engagement team provide direct information to be shared with the residents living on Beale's Corner and the wider community with regard to bridge closures and residents safety. During storm Franklin in January 2022 the early deployment of the temporary barriers at Beale's Corner involved direct contact with residents to remove cars in order to deploy the temporary barrier. My role included providing feedback from residents to the local EA team and to WFDC to ensure that there was additional one to one support for various emergency requirements as the flood levels increased including additional sand bags, pumps and repairs to flood doors were some of the items which required an immediate response. My Liaison role with the EA engagement team and the duty manager during a flood event has led to more immediate responses for residents and supports the EA barrier deployment teams to operate safely. The early posting of information direct from the on-site EA teams on the Town Council website and through social media provides more immediate communication between residents and the EA during barrier deployment and in a flood event. This also means that residents concerns are being relayed in real time as a flood event progresses. Through emails and text messages information and feedback between residents, flood volunteers, the EA and me in my role ensures more timely contact and response to issues as they arise.

Dealing with Local issues has included riverside fly tipping, car park lighting, dustbin collection, transfer of assets under localism, progress with the transfer of the Bewdley Museum, protection of heritage buildings, residents parking, parking enforcement. Working with our local County Councillors and regulatory services continuing we continue to raise issues of air pollution in Welch Gate, road safety, speeding traffic in the Town and the Bewdley Gateways, paving repairs, debris on the bridge and clearing of Quay Walls. Planning site visits and providing planning procedure advice and referring planning questions.



Stakeholder engagement with the Environment Agency had provided opportunities for residents and Bewdley Town Council to view the preferred design option for the permanent flood barrier at Beale's Corner. I also liaised with the EA Engagement Team regarding the provision of a public drop-in session to view the preferred design as they commence their public consultation.

I use text messaging, WhatsApp, telephone and email to respond to residents. I use both Zoom and Teams to participate in or arrange small group meetings with residents and face to face meetings. My home and mobile phone numbers and email addresses are publicised on leaflets and on the Town and District Council web sites.

### **Section 5: Supplementary Information**

I have attended a number of District Council meetings as an observer including Cabinet meetings, Green Panel Advisory and attended two planning site visits. I have continued to serve as WFDC Planning Chair over the last twelve months.

My elected role as a Bewdley Town Councillor includes Chair of the Bewdley Road Safety Group and Lead Councillor on Bewdley Flood Defences these two roles and my responsibilities as a ward Town Councillor has helped to highlight a number of issues to explore more fully in my district Councillor role. My dual role as a District and Town Councillor has been particularly important during the transfer of assets under Localism including Riverside North Park, the Load Street toilets, Council Offices 6a Load Street and the Museum, Guildhall & Jubilee Gardens.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Nicky Gale

Ward: Foley Park & Hoobrook

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Members Forum	3	1

This represents an overall attendance of 63%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	-
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		3



### **Section 3: Community Involvement**

As I was sick since October 2021 until Feb 2022, my attendance at council meeting have been limited due to this.

I have tried to continue with supporting the community but again this has been limited by my illness.

I have contained to support local community groups with food for their food banks Christmas hampers and raffle prizes

### **Section 4: Assisting Constituents**

I have been able to signpost residence via email or with people direct.

### **Section 5: Supplementary Information**



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Ian Hardiman

Ward: Wyre Forest Rural

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Members Forum	3	2
Ethics & Standards	2	2
Licensing & Environmental	5	4
Licensing & Environmental Sub Committee	1	1
Local Plan Review Panel	1	1
Strategic Review Panel	3	3

This represents an overall attendance of 85%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	26/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21

\* Desirable for returning members as a refresher

\*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6



### **Section 3: Community Involvement**

In my role as District Councillor for the Wyre Forest Rural Ward, I attend regularly, meetings of each of the six Parish Councils within this ward. Together with my two Ward colleagues, I arrange information/fact gathering meetings for topical issues. I attend Friends Groups' and Charitable Groups' events.

### **Section 4: Assisting Constituents**

I respond swiftly to residents' queries and concerns via telephone, letter, email, or personal contact. I deliver regular newsletters to the whole of my ward and include easy contact details. During this year, I have been Deputy Leader of the Opposition Group within the District Council. I am always available to help all residents, not only within my ward but within Wyre Forest District. I provide news and updates for constituents on social media.

### **Section 5: Supplementary Information**

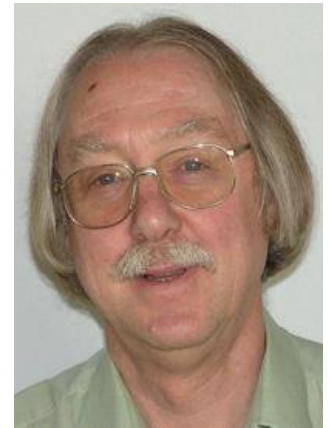
I am an active person who enjoys walking and meeting people. I am a registered volunteer for Guide Dogs for the Blind; I assist with puppy training/walking. I enjoy watching Rugby and Football and support Samurai Judo Club with Competition assistance. I also play guitar in a local dance band when conditions allow.





# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Paul Harrison

Ward: Wribbenhall & Arley

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Planning	10	8
Local Plan Review Panel	1	1

This represents an overall attendance of 84%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

I attend meetings of Bewdley Town Council, part of which is in my Ward and of which I am a member. I also attend as many meetings of Kidderminster Foreign Parish Council and Upper Arley Parish Council as I can to keep up to date with current concerns in their areas of my Ward. Issues raised by the Parish Councils may be pursued with District Council officers.

I was a member of the Management Committee of Bewdley Museum, but Wyre Forest District Council's 'Localism' agenda has now superseded that body, with the Museum's freehold promised to the Town Council and a group of independent Trustees formed to take over the management of the Museum. The Trustees hope to commence operations in the new year 2023.

Part of the Ward, in Wribbenhall and Kidderminster Foreign, was again flooded by the River Severn in the winter, and the provision of better flood defences has been of much concern to residents and both the District and Town Councils. The Environment Agency has plans for permanent flood barriers in Wribbenhall which will hopefully be installed in 2024.

I represent Bewdley Town Council on the Citizens' Advice Bureau board.

### **Section 4: Assisting Constituents**

As a Ward Councillor, my main activities have been aimed at providing a service to the residents of my Ward by keeping them informed about local issues and responding to their complaints and enquiries, which involves telephoned and e-mailed enquiries and visits to resident's homes.

The District Council's Local Plan review has been the single biggest issue raised by residents this year, although its implementation was delayed from September 2020 until April 2022 by the Covid pandemic.

One edition of our 'Wribbenhall and Arley Matters' leaflet has been distributed so far this year, with additional issues planned, an increase in service to our Ward residents compared to the last two years with their Covid restrictions.

### **Section 5: Supplementary Information**

I have undertaken the duties of the Town Mayor of Bewdley this year. It's been a strange year with Mayor Making taking twenty minutes at a Council Meeting with no townspeople present, whilst the vagaries of the Government's Covid restrictions prevented, or forced the postponement of, most civic and charity fundraising events during the first four months (May to August) of the municipal year. The number of engagements increased in the second four months, September to December, and planning of events became practicable, and there was a further increase of events in the new year of 2022.

Locally, with help from the Town Council and interested townspeople, Bingo Nights and Quiz Nights have been organised at the Parish Rooms in aid of the Mayor's charities. Afternoon Teas at Wharton Park have also proved popular and raised funds. I have also attended civic and charity events for other Mayors and Chairmen in Ludlow and Worcestershire.

I made Wyre Forest Citizens' Advice Bureau, and Reach, my two charities. Reach is located at Lower Park and provides support and opportunities for people with learning difficulties, disabilities and mental health needs.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Marcus Hart

Ward: Wyre Forest Rural

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Planning	10	10
Overview & Scrutiny Committee	10	9
Overview & Scrutiny Committee Sub Committee	1	1
Strategic Review Panel	3	3

This represents an overall attendance of 97%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6



### **Section 3: Community Involvement**

I am a Trustee of Kidderminster Special Educational Benefits Trust, Trustee of Kidderminster District Scout Council, Trustee of Kidderminster Harriers Football in the Community Trust, Member of Wolverley and Cookley Parish Council, Member of the Wolverley Memorial Project Steering Committee, Member of Worcestershire County Council, Member of Hereford and Worcester Fire and Rescue Authority and Non-Executive Director of Worcestershire Children's First. I am heavily involved in the community that I represent, regularly 'on the patch' meeting residents, looking at issues, attending events and attending all 6 Parish Councils.

### **Section 4: Assisting Constituents**

It has been another busy year in my role as an elected member, despite being in lockdown for part of it yet again. I have responded to all queries raised to me by constituents either by telephone call, letter or email and indeed have face to face meetings again now.

I respond to literally dozens of letters/emails relating to casework issues within the ward on a weekly basis. In the very first lock down, for the first month this substantially abated, but since then no matter whether we have been in lockdown or out or in a tier there has been no abatement in the workload and if anything, it has gone up as more people are working from home and enjoying the open countryside they seem to have more time to see issues and then report them. Litter and fly tipping have been constant issues throughout the year.

The Local Plan and protecting the green belt has also been an issue raised by many local residents.

Localism issues within the ward, ie Blakedown Car Park and parking issues at Brown Westhead Park, together with a number of ongoing planning enforcement issues on unlawful development and indeed motor cross has kept us very busy throughout the year.

I also deliver a regular newsletter to all households within the ward together with my two ward colleagues throughout the year. This year has been affected by the pandemic but we have done this safely when the rules have allowed.

In addition to the regular newsletter, there are often issues which affect a particular street or area and I always communicate regarding those issues as well.

### **Section 5: Supplementary Information**

This is now my seventh report that I am writing as a Councillor for the 'new' Wyre Forest Rural Ward. Since I wrote my last report, I continue to work very closely with my ward colleagues Cllrs. Ian Hardiman and Lisa Jones.

From 2002 to 2015 I represented the Sutton Park Ward which was an urban ward. The new ward, made up essentially of the previous wards of Wolverley, Cookley, Chaddesley and Blakedown is geographically, by far the largest ward and whilst being in a three member ward, the number of electors is approximately a third larger than the previous ward, in line with all other three member Council wards. The ward is a lot more rural and whilst there are urban parts to it, the rural nature of the ward makes this a different and more interesting challenge. In particular, there are no less than six parish councils, Broome, Chaddesley Corbett, Churchill and Blakedown, Rushock, Stone and Wolverley and Cookley of which I



and my colleagues continue to attend regularly on a rota basis, providing them with regular reports and updates and I believe that liaising with the parish councils and their councillors is essential to maintain community ties in particular in the rural areas.

We attend community events and residents meetings as often as we are able and when we are invited.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Ken Henderson

Ward: Areley Kings & Riverside

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	1
Licensing & Environmental	5	5

This represents an overall attendance of 85%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	29/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

I sit on the Licensing and Environment Committee which I find really interesting and involving local businesses. I support the Emily Jordan Foundation based at Finepoint close to Wyre Forest District Council HQ. This is a charity for adults with learning difficulties. I am also a trustee of Areley Kings Church House as a Stourport town Councillor which is available for hire for functions. I drive voluntarily for Community Transport, transporting passengers that are elderly, disabled or not on a bus route. My Wyre Forest Community Leadership Fund was donated to Areley Kings under 9s football club, Stourport Cricket Club juniors, Elizabeth Mills Day Centre in Stourport, Stourport Choral Choir and finally a donation towards defibrillators for the Community centre I the War Memorial Park and Riverside Toilets (both now in control of Stourport Town Council).

### **Section 4: Assisting Constituents**

I am always available to help my constituents with problems big or small by telephone, email or even a knock on my door at home. I'm around my ward and the town almost daily if anyone needs to stop me for a chat for help or advice. I've solved many resident issues, some that seem to be on the increase, such as housing problems. Other issues including planning enforcement seem to quite widespread at the moment. Nevertheless I find officers of WFDC to be approachable and always ready to help in any way they can, which makes a Councillors job that bit easier.

### **Section 5: Supplementary Information**

I have been fortunate enough to have represented Stourport on Severn as Mayor for a record of 4 times (my final time 2020/2021) meeting dignitaries from other towns, cities etc, raising over £17000 for various charities despite the pandemic when I organised socially distanced charity walks etc. I am also deputy chairman of Stourport Conservatives Association and a member of the executive council on Wyre Forest Conservative Association. As I have lived in Stourport all of my life, which I'm extremely proud of, and that I know every street, road, avenue etc without having to search for locations. Stourport on Severn is my town and it's a privilege to represent the town I love.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Lisa Jones

Ward: Wyre Forest Rural

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Planning	10	10

This represents an overall attendance of 100%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21

\* Desirable for returning members as a refresher  
 \*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5





### **Section 3: Community Involvement**

WFDC Planning Committee  
Wolverley and Cookley Parish Council  
Trustee of Wolverley Allotments Association  
Member of Wolverley and Cookley British Legion  
Executive CALC Committee Member for Worcestershire  
District CALC Member for Wyre Forest  
Cookley and Caunsall Britain in Bloom Team  
Cookley and Caunsall Litter Picking Group  
Churchill and Blakedown Litter Picking Group  
Wolverley, Cookley and Caunsall Dementia Café  
Chaddesley Corbett Dementia Café  
Stone Loneliness Café  
Stop the Quarry Action Group Committee  
Broome Village Monthly Coffee Mornings  
Rushock Village Monthly Coffee Mornings  
Pact Meetings

### **Section 4: Assisting Constituents**

I have dealt with the following casework and projects :-

The installation of new road name signs within the villages of Cookley and Caunsall, these had not been modernised or damaged ones replaced for quite a number of years  
The organisation and project management of the new War Memorial in Cookley  
Organising and project management of the Grass Cutting Contractor for Cookley and Caunsall  
Liaising with the planning and planning enforcement team on local planning and enforcement issues  
Liaising with the Operations Department at Green street regarding fly tipping, street cleaning and cleansing.  
Reporting pot holes and liaising with the highways department at Worcester County Council regarding these issues  
Footpath maintenance through the local Lengthsman scheme  
Liaising with the local enforcement team at Green Street regarding local issues  
I am available for residents to contact me at all times via telephone and email, I visit the villages within my district regularly through coffee mornings, walking around the villages or at church events

### **Section 5: Supplementary Information**

I am an Architects Assistant and have an Architects Practice within the Wyre Forest District, this experience of running my own business along with the knowledge and experience that I have gained from my profession has helped me a great deal within my role and especially on local and district planning issues and as a committee member on the District Council's Planning Committee.

I also have experience of working within local government from my past employment and assisting residents with problems and issues.

I have an excellent relationship with the schools within my district seat and have experience in special educational needs and was an active member on Cookley Primary School's PTA committee.



I have donated some of my local funding to the local primary schools for specialist equipment and books.

I have also provided funding for a new initiative at Wolverley High School for their monthly coffee afternoon with elderly residents and school children where they talk about issues and problems.

I was an active member of the Cookley Bonfire Committee assisting and organising the event.

I always support the church events within my district seat throughout the year.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Nicky Martin

Ward: Mitton

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet	8	7
Members Forum	3	1
Cabinet Advisory Panel - Green Agenda	8	8

This represents an overall attendance of 88%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1



## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



**Name of Member: Councillor Shazu Miah**

**Ward: Offmore & Comberton**

### Section1: Attendance at Council / Committee and Sub-Committee meetings

<b>Name of Committee</b>	<b>No. of meetings held during the year</b>	<b>No. of meetings attended</b>
Council	5	5
Members Forum	3	2
Treasury Management Review Panel	3	3
Cabinet Advisory Panel - Green Agenda	8	6
Ethics & Standards	2	1
Firework Review Panel	2	2
Overview & Scrutiny	10	9

This represents an overall attendance of 85%

<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	-
<b>Number of meetings attended as a substitute:</b>	0



## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	-
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Fran Oborski MBE

Ward: Offmore & Comberton

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	2
Planning	10	9
Licensing & Environmental	5	5
Licensing & Environmental Sub Committee	1	1
Audit	3	3
Local Plan Review Panel	1	1
Strategic Review Panel	3	3
Treasury Management Review Panel	3	3

This represents an overall attendance of 94%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	-
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	-

\* Desirable for returning members as a refresher  
 \*\* Required to sit on the Committee



Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6

### Section 3: Community Involvement

I represent the Council on WCC Corporate Parenting Board; meetings have been virtual but will resume in person on May 12<sup>th</sup>. I am on the Steering Group of Ready, Steady, Worcestershire; meetings are virtual and organisations are supported to run School Holiday Clubs using the Government's Holiday Activity Fund. I was alerted to the fact that less money had been spent in Wyre Forest than in any other Worcestershire District so, prompted by that, I organised and ran a Holiday Club for Primary School aged children during the 2021-22 Christmas Holidays.

I Chair OCAF (Offmore Comberton Action Group); this group organises Community Activities such as our regular Community Carnival, the Borrington BASH and BBQ events throughout the year. Last summer we organised at least 3 events per week on Borrington Park during August (Bouncy Castle, Cricket Coaching and Harriers Football in the Community sessions), OCAF is now part of the Community Renewal Fund offering Money Management Coaching Sessions plus Benefit Checks etc. Our next Community Event will be a free BBQ on May 2<sup>nd</sup>.

I am a personal Trustee of KDYT and am on the organising Committee of Friends of St George's Park.

### Section 4: Assisting Constituents

Along with my colleagues Cllrs Shazu Miah and Alan Totty I produce and coordinate the distribution of monthly FOCUS Newsletters across the Ward. We have a shop at Burcher Green (Councilors' Advice Shop) at which we hold advice sessions every Saturday morning. We also have local Liberal Democrat Facebook pages and a website. We do regular walkabouts in the Ward and are always available by phone or e mail.

### Section 5: Supplementary Information

I am a Trustee of H.E.L.P. the Registered Charity supporting the Homeless and Vulnerable in Wyre Forest an work at the Night Kitchen held at the Tulip Tree Centre on Monday Nights. Having Applied to house a Ukrainian Refugee under the Governments' Homes for Ukraine Scheme, I am now helping to organise a local support group.





# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Tracey Onslow

Ward: Blakebrook & Habberley South

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Members Forum	3	2
Overview & Scrutiny Committee	10	8

This represents an overall attendance of 78%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	-
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

In Blakebrook & Habberley South, we had two area PACT Meetings covering the ward – the original Sutton Park PACT and a mobile PACT on Habberley Estate (which replaced the original meeting-type version). BHS Sutton Park has not had any meetings this year.

The Habberley Estate mobile PACT consists of the Police with their community vehicle parked outside the shops talking to residents passing by. Last time I attended, I gave out Smartwater packs to local residents and the Police gave out preventative safety devices, such as bells for purses etc as well as general preventative advice.

Through the annual Easter Egg Hunt in Brinton Park, I also work with Churches Together in Kidderminster.

This year, I also attended the event to commemorate the Queen's Accession Day in February at Holy Innocents Church.

I am also linked with West Mercia Police and Worcestershire County Council.

### **Section 4: Assisting Constituents**

I have a 100% record of responding to casework issues raised with me by local residents. It would be very time and space consuming to list them all, but as examples:

I have carried out casework in respect of ASB, bus shelter damage, double yellow lines, speeding, litter, overgrown bushes/trees, road and pavement resurfaced, dropped kerbs, drainage issues and speeding.

I respond either by phone, email or letter, to suit the resident, we also include response slips in our newsletters, of which we have delivered about 30,000 across the ward. My mobile phone number is quoted in newsletters, so I am contactable 7 days a week.

I offer ward surgeries every week, on demand.

This year, my Ward Colleagues and I have surveyed residents in Crescent Road about Resident Only Parking and The Croft about bushes needing to be cut back.

### **Section 5: Supplementary Information**

I am Deputy Police & Crime Commissioner for West Mercia.  
I am also Director of a local property business.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



**Name of Member: Councillor Mary Rayner**

**Ward: Broadwaters**

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet	8	8
Members Forum	3	3
Cabinet Advisory Panel - Green Agenda	8	7
Licensing & Environmental	4	4
Ethics & Standards	2	2
Local Plan Review Panel	1	1

This represents an overall attendance of 97%

<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	-
<b>Number of meetings attended as a substitute:</b>	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	-
Audit & Introductory Treasury Management **	31/01/22 20/09/21
Environmental Protection Team Presentation	09/12/21

\* Desirable for returning members as a refresher

\*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

Since the relaxation of the Covid restrictions I have been trying to engage with the Friends groups of local Parks at their monthly meetings and support them with activities and helping with their events when possible. A recent example of this was delivering some information leaflets for Friends of Baxter gardens.

I have done litter picking in my local area over the last year and have joined the Pick Up artists and supported them with litter picking not only in my area but also at Stourport and other areas in Kidderminster.

I have also attended the St Georges Church monthly lunch club since it has re-opened. It has been a great opportunity to engage with some of the local community.

I have been fortunate to have the opportunity to engage with the multidisciplinary professions and community groups through DY10 Big local. This has been an excellent opportunity to meet other members of groups and help facilitate services to residents.

### **Section 4: Assisting Constituents**

I have constituents contact me over the past year mainly by telephone or email due to the Covid restrictions. Their concerns have ranged from helping them with housing, benefits, fly tipping and planning issues.

Signposting residents with specific concerns that could be helped by directing them to Citizens Advice Bureau.

Supporting residents with planning applications or concerns and supporting them at planning meetings.

Liaising with the Police, enforcement officers, and residents who have concerns with people parking cars inappropriately.

When litter Street bins have been damaged, I have reported them to be replaced. Likewise, when there has been fly tipping I have reported it to the District Council or Community Housing group.

I have also engaged with the local policing teams (SNT) when concerns have been raised about anti-social behaviour, and Kidderminster and District Youth Trust who help with their out reach team to engage with some of the young people when needed.

When there have been concerns from residents or with external agencies and example of this was the provision of functioning of a sewage system which did affect one of the Parks, whereby I was given permission to engage with Severn Trent to resolve the problem. The issue took much longer to resolve than was initially anticipated as it was a very complex concern. I had an excellent officer and team from Severn Trent and we have built up a very good rapport between us. The problems have now been resolved; however, I do monitor the situation and report back on a regular basis to Severn Trent.

### **Section 5: Supplementary Information**

I am a retired healthcare professional and do have people contact me with concerns to do with health care provision. I sign post them to the appropriate organisation that will help them

within the health service. I am also a member of Worcestershire health Watch and now I am no longer a county councillor I am able to actively engage with them and attend meetings. I can also give residents information of the role and function of Health Watch and how they can assist residents with their health concerns.

I am also a director of Holy Trinity School as I have an interest in education as I use to work as a senior lecturer in a university.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Chris Rogers

Ward: Mitton

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Planning	10	8
Licensing & Environmental	1	1
Audit	6	5
Cabinet Advisory Panel - Green Agenda	8	7
Firework Review Panel	2	2
Local Plan Review Panel	1	0

This represents an overall attendance of 86%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	4

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21

\* Desirable for returning members as a refresher

\*\* Required to sit on the Committee

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

Stourport Forward Director – An organisation which exists to promote Stourport-on Severn in terms of its Heritage, Culture, Businesses and Tourism.

### **Section 4: Assisting Constituents**

I am always available to assist constituents and advertise my contact details (phone and email) on all distributed literature as well as make them available through Wyre Forest Conservative Association and of course via Wyre Forest District Council. I am available at all times to constituents and am happy to meet with residents whenever required.

### **Section 5: Supplementary Information**

As I am retired, I am able to give as much time to council matters as required, which at times can be a great deal. My previous professional life gives me wealth of knowledge and experience on which to draw and helps immensely with council matters.

Having a strong Conservative team including our MP Mark Garnier is a great asset in being able to pursue the issues which residents have right up to national government level.

Residents frequently don't know which council is responsible for what, something that can be very confusing, even for councillors at times! It is therefore very helpful for residents that I am also a Stourport County Councillor and Stourport Town Councillor.

Lastly, I'm very proud to say that I have been a Cabinet Member in the previous administration and will be a very active member of the new opposition.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



**Name of Member: Councillor Sarah Rook**

**Ward: Broadwaters**

### Section1: Attendance at Council / Committee and Sub-Committee meetings

<b>Name of Committee</b>	<b>No. of meetings held during the year</b>	<b>No. of meetings attended</b>
Council	5	4
Members Forum	3	1
Overview & Scrutiny	10	10

This represents an overall attendance of 83%

<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	-
<b>Number of meetings attended as a substitute:</b>	0





## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	-
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor David Ross

Ward: Franche & Habberley North

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	2	2
Members Forum	1	1
Overview & Scrutiny	3	3

This represents an overall attendance of 100%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	25/03/22
Planning **	03/03/22
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5



### **Section 3: Community Involvement**

I support KDYT in their work with Youth in the Community, and have visited the youth centre to gain an insight into the valuable work they do in the community. I also support Nightwatch in their work addressing Youth Homelessness in Wyre Forest Whilst there is no PACT within my ward I work with and have benefitted from help with the Safer Neighbourhood Team for Kidderminster North who were very helpful in having untaxed and uninsured vehicles removed

### **Section 4: Assisting Constituents**

I have been able to assist a number of constituents with difficulties they were experiencing with Community Housing and I would like to take this opportunity to thank all at CHG for their assistance. I have been on a number of walkabouts around the ward especially in the Blake Marsh area to see how a footpath which is not adopted could be improved to benefit residents. I would like to thank officers at the Depot for the help in resolving an issue regarding the disposal of rubbish that was affecting neighbours and also to officers in Housing Enforcement whose actions have helped to deal with a long term problem. I issue regular newsletters throughout the year to inform residents and additionally use social media via a Ward Page to inform and allow residents to comment or contact me. My email address and home and mobile number are available on the council website for residents to use and I welcome contact from residents

### **Section 5: Supplementary Information**

Having only become a member of the council in December 2021 this is still very much a learning opportunity, I have availed myself of the training offered by WFDC to enable me to be an effective councillor and I am looking forward to joining more committees in the forthcoming civic year. As a Worcestershire County Councillor as well as a Kidderminster Town Councillor I am well placed to be an effective representative for the residents of the ward.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Dixon Sheppard

Ward: Lickhill

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Members Forum	3	0
Local Plan Review Panel	1	0
Overview & Scrutiny	10	8

This represents an overall attendance of 63%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	28/03/22
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		2



### **Section 3: Community Involvement**

Elizabeth Mills Centre – I am WFDCs representative on the Management Committee. I try to help resolve problems in the running of the centre. I also attend with my wife Janice one of their lunches at least once a month.

Stourport Civic Society – I am an elected member of their Committee and help at their monthly meetings.

Stourport St Michael's Dementia Café – Janice and I attend most of their meetings twice monthly.

### **Section 4: Assisting Constituents**

I offered my services to the local covid support group on 2 occasions but heard nothing from them. Probably due to covid, I have not received many contacts from constituents. The most memorable problems were with a lady who had received bills from Community Housing, which she disputed. Another was in respect of street lighting in which a lamp post had been removed and there was a three-month delay in replacing it, someone had tripped over in the dark and hurt themselves as a result.

### **Section 5: Supplementary Information**

Having lived in Stourport for 45 years, I am well known in the community. People do ask me questions about WFDC from time to time.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor John Thomas

Ward: Areley Kings & Riverside

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet	8	6
Members Forum	3	3
Cabinet Advisory Panel - Green Agenda	8	7

This represents an overall attendance of 88%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	-
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6



### **Section 3: Community Involvement**

I am also a Stourport Town Councillor and a Governor of a local school.  
I sit as an Independent Trustee on Areley Kings Village Hall management group.  
I also sit as an independent Trustee on a Worcestershire Charitable Trust.

### **Section 4: Assisting Constituents**

I am available to contact by phone email or contact through the Constituency office and regularly take the opportunity to walk round my ward and talk to residents, listen to their concerns and act upon them. I try and produce a newsletter when possible to distribute to all households within the ward.

### **Section 5: Supplementary Information**

I am the Cabinet Member for Operational Services.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Alan Totty

Ward: Offmore & Comberton

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Members Forum	3	1
Audit	5	4

This represents an overall attendance of 69%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	3

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	-
Planning **	-
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		6





### **Section 3: Community Involvement**

I have been involved in Offmore and Comberton Action Group which tackles anti-social behaviour and stages a light party at Halloween and the Borrington Bash in the summer. The Borrington Bash was able to go ahead again this year. I have been doing irregular litter picks. I have been able to support all residents by using e-communication and the advice shop surgery. Chairing the local plan group part of OCAG, and representing constituents interests regarding development East of Offmore and Comberton.

### **Section 4: Assisting Constituents**

I have engaged with my Constituents by staying in touch with a monthly newsletter and assisted individuals with individual casework, like housing, problems with neighbours, parking issues, antisocial behaviour and liaising with County Councillors to local issues resolved. I engaged with constituents by using social media and the phone giving out advice and problem solving and giving out public information.

### **Section 5: Supplementary Information**

My Ward colleagues and I have been involved with holding regular surgeries advice shop on Comberton estate.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Leigh Whitehouse

Ward: Blakebrook & Habberley South

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	3
Planning	10	8
Licensing & Environmental	5	5
Fireworks Review Panel	2	2
Local Plan Review Panel	1	1
Strategic Review Panel	3	3

This represents an overall attendance of 93%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	22/07/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	20/09/21
Environmental Protection Team Presentation	09/12/21
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		7



### **Section 3: Community Involvement**

During the last 12 months I have continued to work really closely with a large number of community groups, supporting them in anyway I can and carrying out things such as litter picks, working hard to increase the number of defibs within the district and supporting people with mental health issues and vulnerabilities. I have resumed knocking doors within my Ward, which has given me some real focus areas to concentrate on locally. I continue to carry out weekly proactive walkabouts within my patch, reporting issues such as unlit lights, tree issues and general street cleansing issues. I have communicated key Neighbourhood Watch messages to residents within my ward, via telephone call, email and social media.

### **Section 4: Assisting Constituents**

I have assisted a significant number of constituents over the last 12 months, year on year my casework grows, dealing with cases from complex and upsetting housing issues to assisting business owners in helping to deal with issues concerning and affecting them, such as ASB. I largely communicate via my Social Media pages, but also communicate via letter / leaflet wherever necessary, to ensure key messages are received by all residents within the Ward. I am contactable 24/7 via email, text and telephone - all contact details are published publicly.

### **Section 5: Supplementary Information**

I have attended several meetings as an Observer.



# WYRE FOREST DISTRICT COUNCIL

## Annual Report and review 2021/2022



Name of Member: Councillor Peter Young

Ward: Broadwaters

### Section1: Attendance at Council / Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Members Forum	3	1
Audit	6	6
Licensing & Environmental	5	5
Local Plan Review Panel	1	0
Treasury Management Review Panel	3	3

This represents an overall attendance of 87%

Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1



## Section 2: Mandatory Training Completed

Training Activity	Date Attended
Licensing **	01/08/21
Planning **	15/09/21
Audit & Introductory Treasury Management **	-
Environmental Protection Team Presentation	-
* Desirable for returning members as a refresher ** Required to sit on the Committee	

Core e-learning no of modules completed	Additional e-learning no of modules completed	Cyber security training no of modules completed
		5

## Section 3: Community Involvement

## Section 4: Assisting Constituents

## Section 5: Supplementary Information

